



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, August 9, 2016

4:00 PM

DeFuniak Springs Board Room

Regular Meeting

TAB A - 3:00PM SPECIAL MEETING

1. [16-1098](#) RFQ 016-026 Professional Engineering Services Presentations and selection of 4 Firms
 - > Atkins
 - > Genesis
 - > Polyengineering
 - > Tetra-Tech
 - > Dewberry/Preble-Rish, Inc.

Attachments: [Legal Notice](#)

[PRESENTATIONS AGENDA FOR RFQ 016-026 PROFESSIONAL ENGINEER](#)

[Eval. Form Professional Engineering Services for presentations 080916](#)

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

[16-1178](#)

Additions:

Under Consent Agenda

2. (16-1104) Approval of the August 3, 2016 Special Meeting Minutes

Under Commissioner Imfeld

1. (16-1177) Customary Use of Beaches

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

TAB B - APPROVAL OF CONSENT AGENDA**1. Clerk's Items:**

1. [16-1101](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [16-1104](#) Approve Minutes of the July 26, 2016 Regular Meeting and the August 3, 2016 Special Meeting
3. [16-1123](#) Approve the Investment Report for Quarter ended June 30, 2016 as requested by the Clerk's Office
Attachments: [Investment Report 6 30 16](#)

2. Administrative Items:

1. [16-1135](#) Request approval and execution of Records Disposition Document #2016-001
Attachments: [Records Disposition Document #2016-001](#)
2. [16-1136](#) Request approval and execution of Records Disposition Document #2016-002
Attachments: [Records Disposition Document #2016-002](#)
3. [16-1085](#) Request to acknowledge receipt of the 2015 Tax Roll Recapitulation for Discounts, Errors, Double Assessments and Insolvencies pursuant to Florida Statute 197.492
Attachments: [Recapitulation of the 2015 Tax Roll](#)

3. Budget Amendment Resolutions/Transfers:

1. [16-1108](#) Request to approve a resolution to amend the FY 2016 budget for the Fine and Forfeiture Fund for proceeds from the County Auction and a refund for returned equipment in the amount of \$68,385.00
Attachments: [RESOLUTION for Sheriff COUNTY AUCTION](#)
[Back up Info for Sheriff 08092016](#)

4. Agreements/Contracts:

1. [16-1090](#) Request to approve and authorize the Chairman to sign a Memorandum of Understanding (MOU) with the City of DeFuniak Springs to use the DeFuniak Springs Community Center as a Point of Distribution (POD)
Attachments: [Point of Distribution -Emergency - DFS City of 2016](#)
2. [16-1111](#) Request to approve and authorize the Chairman to sign the Amendment to Contract No. 016-028 for artificial reef construction and deployment services with Coleen Marine, Inc.
Attachments: [Contract Amendment - not signed](#)
3. [16-1134](#) Request to approve and authorize the Chairman to sign a contract with Zehnder Communications for Advertising Services
Attachments: [Contract - Zehnder 2016-2018 Final](#)
4. [16-1141](#) Request to approve and authorize the Chairman to sign the lease agreement between Walton County Fire Rescue and Dell Financial Services in the amount of \$40,530.48
Attachments: [Lease 811-9007223-001 florida](#)
[Technology Refresh Rider 811-9007223-001](#)
[Walton-DFS First Amendment to Lease Agreement](#)
[Secretary-Clerk Instructions \(Snap\)](#)
5. [16-1145](#) Request to approve and authorize the Chairman to sign an amendment with supplemental scope of work to the agreement with Matrix Design Group (RFQ # 016-009)
Attachments: [08092016 PlanningMatrixEngagendasubmit](#)
[07282016 Matrix ContractAmend1 Email](#)
[Amendment 1 w- Supplemental Scope of Work](#)
6. [16-1151](#) Request to approve and authorize the Chairman to sign a sub-grant agreement with the Florida Division of Emergency Management (FDEM) for funding from the Federal Emergency Management Agency's Emergency Management Performance Grant in the amount of \$12,250 due to the award of deobligated funds
Attachments: [Increase EMPG - Walton](#)

5. Expenditure Requests:

6. Grant Applications:

1. [16-1152](#) Approve request from the Sheriff's Office to apply for the 2016 Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG)

Attachments: [2016 DOJ Byrne Grant BCC meeting application](#)
[2016 DOJ JAG Application](#)

TAB C - WASTE MANAGEMENT EAL

1. [16-1103](#) Approval of the Waste Management Expenditure Approval List (EAL)

TAB D - PRESENTATIONS

1. [16-1126](#) Presentations from Engineering Firms for RFQ 016-024 Engineering Services for CR 395N Road Construction and Addition of Multi-use Path

>Atkins Engineering
>Genesis Engineering
>Dewberry/Preble-Rish, Inc.

Attachments: [EVALUATION FORM](#)
[MEMO SHORTLIST](#)

TAB E - LARRY D. JONES, COUNTY ADMINISTRATOR

1. ADMINISTRATION

1. [16-1105](#) Request from Alicia Butler to approve the 15th Annual Seaside School Half Marathon & 5K Run and close both lanes of Highway 30A on March 5, 2017

Attachments: [Citizens Request Form](#)
[Road Closure Request](#)
[South Walton Fire District Approval](#)
[Sheriff Approval](#)

2. [16-1142](#) Request from Jason Draughn to approve the 30th Annual Sandestin Triathlon and close both lanes of Highway 30A on August 20, 2016

Attachments: [Agenda Submission Form Sandestin](#)
[2016 Roadway Activity Application Sandestin](#)
[2016 Sandestin Triathlon SO Approval](#)
[Sandestin Triathlon 2016 \(OCF2\) SWFD](#)
[30A Road Closure Application Sandestin](#)

3. [16-1143](#) **Choctawhatchee Beach Mouse Permitting Update**

Attachments: [CBM Update Agenda Submission Form](#)
 [CBM Tiers Parcel Map](#)
 [CBM Tiers Aerial](#)
 [CBM Streamline Permitting](#)

4. [16-1144](#) **Request to approve a resolution of support for incorporation of the 30A Transportation/Mobility & Autonomous Vehicles and Workforce Mobility under Park/Ride grant funding with NWFRPC**

Attachments: [TPO Agenda Request Form](#)
 [CIBRS 2015. Walton County Intermodal](#)
 [TPO 30A-parkandride](#)
 [WC IntermodalTransportationInnovationProjectSOW](#)
 [Resolution - Supporting incorporation of autonomous vehicle into PARK RIDE w](#)

5. [16-1160](#) **Request permission to advertise a RFQ for professional engineering services for 30A Inter-Modal Mobility Autonomous Vehicle Feasibility Study phase one**

Attachments: [Transportation RFP Agenda Submission](#)

6. [16-1157](#) **Request to approve lease of modular unit for Walton County Planning and Building Departments**

7. [16-1127](#) **Update on Walton County Sports Park**

8. [16-1163](#) **Discuss moving the September 13, 2016 BCC meeting as it conflicts with the FAC Policy Committee Conference and Gulf Consortium Meeting in Martin County, FL**

2. PUBLIC WORKS

1. [16-1128](#) **Request to begin negotiations with the top ranked firm for RFQ 016-024 CR395N Road Construction and Addition of Multi-use Path**

2. [16-1131](#) **Request to approve the Fiscal Year 15/16 Capital Project List**

Attachments: [Proposed FY 15 16](#)

3. [16-1130](#) **Request approval to advertise a Request for Qualifications (RFQ) for design engineering services for East Point Washington Road Project**

Attachments: [TIF Projects](#)

4. [16-1124](#) Request to approve Task Order No 16-15 for Professional Engineering Services for Driftwood Road & Ellis Road Stormwater and Transportation Preliminary Engineering Evaluation
Attachments: [Task Order No 16 15 Driftwood Ellis](#)
[Driftwood Ellis Fee](#)
[Map](#)
5. [16-1106](#) Request to advertise and hold a public hearing on August 23, 2016 to use \$29,200.00 in Hwy 98 Proportionate Fair Share Funds as compensation for an approximate 0.25 acre linear segment easement of Topsail State Park to construct a multi-use path from the Trustees of the Internal Improvement Trust Fund of the State of Florida
Attachments: [Easement](#)
[Topsail Hill Preserve Walton County BOCC 07.25.16](#)
6. [16-1125](#) Request direction and/or approval to construct the Helen McCall Park restroom, press-box, and concession stand facility in-house or to contract this project out to a construction company
7. [16-1132](#) Request to award, approve and authorize the Chairman to sign Contract No. 016-014 for Western Lake Pedestrian Bridge Phase I Project to the lowest responsive bidder, North Florida Construction, Inc.
Attachments: [CONSTRUCTION CONTRACT](#)
[SCP85PR16072911080](#)
8. [16-1138](#) CR395 & 30A Intersection Improvement update

3. OMB/FINANCE

TAB F - JAY TUSA, TDC EXECUTIVE DIRECTOR

1. [16-1115](#) Request approval to reallocate funds originally approved for the Walton Area Chamber event Taste of the Beach to the Walton Area Chamber Event RUNSUP
2. [16-1112](#) Request approval to fund parking at Grayton Beach State Park for Coastal Dune Lake Day on September 17, 2016
Attachments: [Scanned Image_20160801_102842](#)

3. [16-1117](#) Request approval to move forward with the design and permitting for an exterior restroom facility at the TDC Visitor Center

Attachments: [VC Restroom](#)

4. [16-1156](#) Update and request for direction on the Real Property located at Hwy 283 (Parcel Number 00-2S-22-2380-0000-0160)

Attachments: [GG TDC LOI](#)

5. [16-1158](#) Update and request for direction on the Real Property located at Hwy 30A, Old Florida Village (Parcel Number 02-3S-20-34300-00C-0010)

Attachments: [TDC CR 30A Parcel](#)

6. [16-1100](#) Updates

TAB G - MARK DAVIS, COUNTY ATTORNEY

1. [16-1110](#) Request to approve and authorize the Chairman to sign a resolution making a legislative finding that the expenditure of Tourist Development Tax (TDT) funds is appropriate for the purchase of beach property

Attachments: [TDT Resolution](#)

2. [16-1109](#) Request to authorize the Chairman to sign all necessary documents to close the Head/Harrell beach property transaction

Attachments: [Head-Harrell Closing Statement](#)

3. [16-1133](#) Request to approve and authorize the Chairman to sign the Release of Lien and Satisfaction of Mortgage for a SHIP Mortgage upon receipt of the funds necessary to satisfy the mortgage and promissory note

Attachments: [Inez English - Release of Lien](#)

[Inez English - Satisfaction of Mortgage](#)

[Memo from West Florida Regional Planning Council for Inez English](#)

[Inez English - Check for Payoff](#)

4. [16-1113](#) Request to approve and authorize the Chairman to sign and execute the purchase agreement for property fronting Highway 83 (parcel ID# 25-3N-19-19070-001-6270 and 25-3N-19-19070-001-6271) as requested by the Health Department

Attachments: [Grayton Road, LLC & Randy Ray's Real Estate Holdings Property Purchase Ag](#)

TAB H - COMMISSIONER CINDY MEADOWS, DISTRICT FIVE

TAB I - COMMISSIONER BILL IMFELD, DISTRICT THREE

1. [16-1177](#) Customary Use of Beaches

TAB J - VICE-CHAIR CECILIA JONES, DISTRICT TWO**TAB K - COMMISSIONER BILL CHAPMAN, DISTRICT ONE**

1. [16-1162](#) Discussion of needs and amenities for new Sports Park and Pilcher Park

TAB L - CHAIRMAN SARA COMANDER, DISTRICT FOUR

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

TAB M - PLANNING AND DEVELOPMENT SERVICES

1. [16-1081](#) Request to accept the resignation of Blon Carter from the Zoning Board of Adjustment

Attachments: [Blon Carter Resignation](#)

TAB N - LEGISLATIVE ITEMS

1. [16-1146](#) **Request to Adopt the Topsail West PUD Overlay Ordinance** - An ordinance amending Section 2.06 of the Walton County Land Development Code to adopt the Topsail West Mixed Use Conceptual PUD and Master Plan as an Overlay District

Attachments: [08092016 BCC Planning TOC](#)

[BCC Staff Report_Topsail West Mixed Use PUD_OverlayDistrictOrd_20160809](#)

[Appendix A_Topsail West Final Order_Signed](#)

[Exhibit B_Staff Report BCC 8-25-09 for PUD](#)

[Exhibit C_Topsail West Conceptual PUD Overlay District_Appendix PDO-3](#)

[Exhibit D_Topsail West Mixed Use Conceptual PUD Master Plan](#)

[Exhibit E_Final Topsail West PUD Overlay Ordinance with Legal Descriptions_C](#)

TAB O - QUASI-JUDICIAL ITEMS

2. [16-1147](#) **Request to Approve by Resolution WaterColor Planned Unit Development and Development of Regional Impact Amendment** - Project number 16-02200001 is being reviewed by Renee Bradley. This is a major development order application submitted by Jessie Rigby, Esquire, on behalf of SRA/Watercolor Crossings, LLC.
- Attachments:** [WaterColor PUD DRI Amendment008092016](#)
[Ex 1 Final Resolution 2016-](#)
[Ex 2 Ltr - Bradley 062216_S5](#)
[Ex 3 WaterColor DRI e2 letter Publix expansion March 2016](#)
[Ex 4 a 160714_Myers Objections to 160714 Hearing Items](#)
[Ex 4b](#)
3. [16-1148](#) **Request to Approve by Final Order Publix Expansion at Watercolor Crossings** - Project number 16-00100001 is being reviewed by Renee Bradley. This is a Major development order application submitted by Baker Engineers, LLC.
- Attachments:** [Publix Expansion@WaterColor SR080916](#)
[Ex 1 DO 1468](#)
[A1.1 - Overall Publix Floor Plan 24x36](#)
[A2.1 - Publix Exterior Elevations 24x36](#)
[2730-Watercolor Crossing Boundary](#)
[PUBLIX EXPANSION AT WATERCOLOR PLANS 04072016](#)
[BCC Final Order Publix Exp at WaterColor](#)
4. [16-1149](#) **Request to Approve by Final Order Culver's Restaurant** - Project number 16-00100037 is being reviewed by Tim Brown. This is a major development order application submitted by Emerald Coast Associates, Inc.
- Attachments:** [BCC Culver's Restaurant 080916](#)
[Culvers Restaurant Traffic Ltr](#)
[6.7.16 Letter to WalCo Planning](#)
[Email Concerning Cross Access to the West](#)
[Architectural plans](#)
[CulversSiteCombined08092016](#)
[CULVERS RESTAURANT-L-1 REVISED](#)
[Culver's Restaurant Final Order](#)

5. [16-1150](#) **Request to Approve by Final Order Surfsong Estates** - Project number 15-00100212 is being reviewed by Tim Brown. This is a major development order application submitted by JP Engineering, LLC

Attachments: [BCC Surfsong Estates 080916](#)

[Surfsong Estates Traffic Ltr](#)

[Surfsong Estates Sidewalk Buyout Memo1](#)

[Surfsong Estates Compatibility Analysis](#)

[Civil Binder](#)

[Landscape](#)

[Survey](#)

[Surfsong Estates Final Order](#)

ADJOURN