



# Walton County Board of County Commissioners

## Meeting Agenda - Final

76 N. 6th Street  
DeFuniak Springs, FL  
32433  
[www.co.walton.fl.us](http://www.co.walton.fl.us)

### Board of County Commissioners

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Tuesday, September 27, 2016

9:00 AM

DeFuniak Springs Board Room

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#### Regular Meeting

#### COMMISSIONER ATTENDANCE

#### OPENING COMMENTS

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

#### RECOGNITION OF GUESTS

#### CALL TO ORDER

#### CONSIDER ADDITIONS/DELETIONS

[16-1437](#)

#### Additions:

##### Under Commissioner Cecilia Jones

Add. 1 (16-1439) Request to appoint At-Large position on the Zoning Board of Adjustments to replace Blon Carter who resigned August 9, 2016, from the list of volunteer applications received

#### Deletions:

##### Under Commissioner Sara Comander

40. (16-1403) Employment Contracts

#### APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

**PUBLIC COMMENTS:** Please limit comments to three minutes or less

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:**

#### APPROVAL OF CONSENT AGENDA

**Clerk's Items:**

1. [16-1297](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [16-1395](#) Approve Minutes of the September 12, 2016 Budget Hearing
3. [16-1394](#) Request to surplus two 2003 Ford Explorers (CC# 800 & CC# 848) and one 2003 Ford Cargo Van (CC# 801) as requested by the Clerk's Office  
*Attachments:* [Clerk of Court Suplus Request](#)

**Administrative Items:**

4. [16-1402](#) Request approval to surplus BCC4818, 5555, 5638, 6358, 6394, 7171, 7182, 7173, 5553 (Computers), 0840 (Alarm), 1644 (Drop Box) Library, BCC5939, 6435 (ULV Spray Units) Mosquito Control, BCC4920 (Computer), 8097 (SCAG Mower) Parks, and various items from the Walton County Public Works Department  
*Attachments:* [Consent Agenda for August 27, 2016](#)  
[Backup Info for 09272016](#)

**Budget Amendment Resolutions/Transfers:**

5. [16-1374](#) Request to approve a Resolution amending the FY 2016 budget for unanticipated revenue in the General Fund in the amount of \$12,000.00 for Recreation Program Fees  
*Attachments:* [RESOLUTION for unantciipated program fees](#)

**Agreements/Contracts:**

6. [16-1322](#) Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the ARC of Walton County, Inc.  
*Attachments:* [ARC of Walton County 2016-2017](#)
7. [16-1323](#) Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Walton Area Chamber of Commerce, Inc.  
*Attachments:* [Chamber of Commerce](#)

8.     [16-1324](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Early Learning Coalition of Okaloosa & Walton Counties
- Attachments: [Early Learning Coalition of Okaloosa and Walton Counties](#)
9.     [16-1325](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Chautauqua Offices of Psychotherapy and Evaluation, Inc. (COPE)
- Attachments: [COPE 2016-17](#)
10.    [16-1326](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Chautauqua Offices of Psychotherapy and Evaluation, Inc. (COPE) for Baker Act Services.
- Attachments: [COPE - Baker Act](#)
11.    [16-1327](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Walton County Citizens Advisory Council on Aging, Inc.
- Attachments: [Council on Aging](#)
12.    [16-1328](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Northwest Florida Comprehensive Services for Children, Inc. doing business as 90 Works
- Attachments: [90 Works - NWFL Comprehensive Svcs for Children](#)
13.    [16-1329](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Judge Ben Gordon, Jr. Family Visitation Center
- Attachments: [Judge Ben Gordon Visitation Center](#)
14.    [16-1331](#)     Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Tri-County Community Council, Inc.
- Attachments: [Tri-County Community Council](#)

15. [16-1332](#) Request to approve and authorize the Chairman to sign the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Walton County Economic Development Alliance, Inc. contingent upon receipt of the 2016-2017 Strategic Plan (Exhibit A).  
*Attachments:* [Economic Development Alliance](#)
16. [16-1386](#) Request to approve and authorize the Chairman to sign the 2016-2017 Interlocal Agreement between Walton County and the Choctawhatchee Basin Alliance of Northwest Florida State College in the amount of \$25,000 annually for water quality sampling and analysis in support of the County's Coastal Dune Lakes efforts  
*Attachments:* [Choctawhatchee Basin Alliance 2016-2017 - Coastal Dune Lakes](#)
17. [16-1423](#) Request to approve and authorize the Chairman to sign the 2016-2017 Interlocal Agreement between the City of DeFuniak Springs, Walton County, and Tri-County Community Council, Inc. Relating to the Operation of the Senior Center  
*Attachments:* [Senior Center 2016-2017 \(2\)](#)
18. [16-1404](#) Request to approve and authorize the Chairman to sign the 2016-2017 State Aid to Libraries Grant Agreement  
*Attachments:* [Fiscal Year 2016-2017 State Aid Grant Agreement](#)  
[Legal Approval for State Aid to Libraries 2016-2017](#)
19. [16-1408](#) Request to approve and authorize the Chairman to sign Amendment No. 1 to the BCC Agreement with Heffley & Associates, Inc. for Lobbying Services  
*Attachments:* [AMENDMENT #1 - Lobbying Services 2016](#)
20. [16-1407](#) Request to approve and authorize the Chairman to sign Amendment No. 1 to the TDC Agreement with Heffley & Associates, Inc. to include the conflict of interest language previously omitted in the original renewal contract signed April 6, 2016  
*Attachments:* [Heffley AMENDMENT #1](#)
21. [16-1410](#) Request to approve Change Order No 2 to Contract No 016-016 for CR181C SCOP Improvement Project with Roberts and Roberts, Inc. deducting the contract amount \$57,319.92  
*Attachments:* [Change Order No 2 CR181C](#)
22. [16-1421](#) Request to approve and authorize the Chairman to sign an amendment to the original Strategic Planning contract with Strategic Advisory Group assigned to JLL to allow payment for travel expenses  
*Attachments:* [AMENDMENT #2 - Compensation 2016](#)

23. [16-1422](#) Request to approve and authorize the Chairman to sign an amendment to the additional services Strategic Planning contract with Strategic Advisory Group reassigned to JLL to allow payment for travel expenses

Attachments: [AMENDMENT #1](#)

#### **Expenditure Requests:**

24. [16-1414](#) Request to approve the purchase of a 5P-50 Vibratory Driver and spare parts kit in an amount not to exceed \$112,650.00

Attachments: [Price Quote for Vibratory Hammer](#)

25. [16-1415](#) Request to approve the purchase of 100 wall feet of new ESZ 18 steel sheet piling at 20ft lengths in an amount not to exceed \$40,000.00 using funds from Road Maintenance and Materials

Attachments: [Steel Sheet Piling Quote](#)

#### **Grant Applications:**

26. [16-1379](#) Request permission for the GIS Department to apply for the ESRI and Leica Geosystems Smart Communities Innovation Challenge: Mobile Government Edition to develop mobile public domain GIS applications.

Attachments: [Leica Esri Grant Program Prospectus](#)

#### **WASTE MANAGEMENT EAL**

27. [16-1298](#) Approval of the Waste Management Expenditure Approval List (EAL)

**LARRY D. JONES, COUNTY ADMINISTRATOR**

#### **ADMINISTRATION**

28. [16-1304](#) Request to adopt the West Florida Local Emergency Planning Committee (LEPC) Resolution honoring 30 years of the Emergency Planning Community Right-to-Know Act

Attachments: [Citizen Request Form - LEPC](#)

[LEPC Resolution](#)

29. [16-1405](#) Request approval to advertise RFP for Health Insurance Consultant

Attachments: [Request for RFP](#)

#### **PUBLIC WORKS**

30. [16-1412](#) Request to award and authorize the Chairman to sign Contract No 016-024 Engineering Services for CR 395N Road Construction and Multi-Use Path Project with Dewberry Engineers, Inc. d/b/a Dewberry/Preble-Rish, Inc.

Attachments: [Contract w- Revised Exhibit A 2016](#)  
[CR395 Man Hour Proposal](#)

31. [16-1409](#) Request approval to seek request for proposals (RFP) for the installation of a new fuel management system and accompanying software and direction regarding recouping the credit attained by Trak Fuel Management System

Attachments: [Letter to Trak Engineering](#)

## OMB/FINANCE

### JAY TUSA, TDC EXECUTIVE DIRECTOR

32. [16-1418](#) Update and request for direction on the Real Property located at Hwy 30A, Old Florida Village (Parcel Number 02-3S-20-34300-00C-0010)

33. [16-1419](#) Request direction on real property for beach access and parking

Attachments: [Properties backup](#)

34. [16-1300](#) Updates

## PUBLIC HEARING

### MARK DAVIS, COUNTY ATTORNEY

35. [16-1341](#) Request to approve and authorize the Chairman to execute a resolution authorizing the county to quit claim its interest in certain abandoned property pursuant to the Right of Way Acquisition Agreement adopted by the Walton County Board of County Commissioners on March 22, 2016. The resolution further authorizes the Chair to execute the necessary quit claim deeds.

Attachments: [30A-395 Resolution authorizing signing of QC Deeds](#)

[ROW Agreement](#)

[GRA1300112 QC DEED](#)

[GRA1300113 QC DEED](#)

[GRA1300114 QC DEED](#)

[GRA1300115 QC DEED](#)

[GRA1300116 QC DEED](#)

36. [16-1397](#) Request to authorize the Chairman to sign all necessary documents to close the Grayton Grand (owned by Genre Holdings, LLC) land purchase by the county

Attachments: [Closing Statement Addendum](#)  
[SETCO Privacy Policy Notice](#)  
[Special Warranty Deed](#)  
[HUD-1 Settlement Statement](#)  
[Commitment for Title Insurance](#)

**COMMISSIONER CINDY MEADOWS, DISTRICT FIVE**

**COMMISSIONER BILL IMFELD, DISTRICT THREE**

**VICE-CHAIR CECILIA JONES, DISTRICT TWO**

37. [16-1420](#) Request to purchase and install automated doors at the entrance to the Life Enrichment Senior Center in an amount not to exceed \$3600.00

Attachments: [LESC Automated Doors 1](#)

- Add. 1 [16-1439](#) Request to appoint At-Large position on the Zoning Board of Adjustments to replace Blon Carter who resigned August 9, 2016, from the list of volunteer applications received

Attachments: [Volunteer Applications](#)

**COMMISSIONER BILL CHAPMAN, DISTRICT ONE**

**CHAIRMAN SARA COMANDER, DISTRICT FOUR**

38. [16-1387](#) Request approval for the installation of a splash pad at Choctaw Park
39. [16-1388](#) Request approval for the installation of a basketball backboard for Legion Park
40. [16-1403](#) Employment Contracts

**CITIZEN REQUESTS**

41. [16-1416](#) Shadow Pines Homeowners Association - Request to add Michaela Lane to the County Road Maintenance Program

Attachments: [Citizen Request Form \(Road Acceptance\)](#)  
[Michaela Lane](#)

**OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less**

**PLANNING AND DEVELOPMENT SERVICES**

42.     [16-1396](#)     **Request to award RFP 016-023 to Citizenserv to provide software for the Planning Department**  
                  Attachments: [Online Soltuions, LLC \(CitizenServe\) Fee Proposal.pdf](#)  
                                  [Software demo notes.pdf](#)
43.     [16-1411](#)     **Request to approve Southern Tire Mart Landscape Plan Variance** -  
                  Project number 16-00500025 is being reviewed by Mac Carpenter.  
                  Attachments: [GranicusSTMLandscapeVariance20160927.pdf](#)  
                                  [605239-LS C8 \(1\).pdf](#)
44.     [16-1424](#)     **Request to approve Planning Fee Resolution**  
                  Attachments: [DRAFT\\_PlanningFeeResolution\\_20160927r3.pdf](#)

**LEGISLATIVE ITEMS****QUASI-JUDICIAL ITEMS**

45.     [16-1413](#)     **Request to Approve by Resolution Leisure Lake Road Abandonment** - Project number 16-00800005 is being reviewed by Tim Brown. This is a Petition for Abandonment application submitted by Walton County Public Works.  
                  Attachments: [09272016 BCC Planning TOC](#)  
                                  [BCC Leisure Lake Road Abandonment\\_092716.pdf](#)  
                                  [Survey.pdf](#)  
                                  [Leisure Lake Abandonment Resolution.pdf](#)  
                                  [Leisure Lake Notice of Abandonment.pdf](#)  
                                  [20150324\\_BCC\\_Minutes](#)

**ADJOURN**