



# Walton County Board of County Commissioners

## Meeting Agenda - Final

76 N. 6th Street  
DeFuniak Springs, FL  
32433  
[www.co.walton.fl.us](http://www.co.walton.fl.us)

### Board of County Commissioners

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Tuesday, December 13, 2016

4:00 PM

South Walton Annex Board Room

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#### Regular Meeting

#### SPECIAL MEETING/EXECUTIVE SESSION

1. [16-1751](#) 2:30 PM Special Meeting and closed Executive Session in Edward Goodwin and Delanie Goodwin v. Walton County, Florida, Case No.: 3:16-cv-00364-MCR-CJK

Attachments: [Request for Executive Session Letter](#)  
[Goodwin Executive Session Legal Notice](#)

#### SPECIAL MEETING

2. [16-1813](#) 3:00 PM Special Meeting to discuss possible properties identified to purchase in South Walton for additional beach access, recreational use and parking

Attachments: [Legal Notice](#)  
[Properties Report v2 small](#)

#### COMMISSIONER ATTENDANCE

#### OPENING COMMENTS

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

#### RECOGNITION OF GUESTS

3. [16-1827](#) Presentation of the National Flood Insurance Program's (NFIP) Community Rating System (CRS) Class 5 plaque by the Federal Emergency Management Agency (FEMA) and the Florida Division of Emergency Management (FDEM) to the Board of County Commissioners

#### CALL TO ORDER

#### CONSIDER ADDITIONS/DELETIONS

**APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS**

**PUBLIC COMMENTS:** Please limit comments to three minutes or less

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:**

**APPROVAL OF CONSENT AGENDA****Clerk's Items:**

4.     [16-1747](#)     Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
5.     [16-1749](#)     Approve Minutes of the November 22, 2016 Regular Meeting
6.     [16-1755](#)     Approve the Investment Report for Quarter ended September 30, 2016 as requested by the Clerk's Office  
          Attachments: [Investment Report](#)

**Administrative Items:**

7.     [16-1828](#)     Request approval and execution of Records Disposition Document #2017-001  
          Attachments: [Records Disposition Request 2017-001](#)
8.     [16-1789](#)     Request to approve the Fiscal Year 2016-2017 Walton County Public Library Annual Plan  
          Attachments: [Agenda Request Form - Annual Plan](#)  
                          [Annual Plan FY2017](#)
9.     [16-1792](#)     Request to approve the Fiscal Year 2017-2022 Walton County Public Library System Long Range Plan  
          Attachments: [Agenda Request Form - Long Range Plan](#)  
                          [Long Range Plan 2017-2023](#)
10.    [16-1797](#)     Request to surplus voting equipment as requested by the Supervisor of Elections  
          Attachments: [SOE Surplus Request](#)
11.    [16-1750](#)     Request to approve and authorize the Chairwoman to sign the Release of Lien for SHIP recipients Bennie and Katie Hardwick upon receipt of the funds necessary to satisfy the lien agreement  
          Attachments: [Release of Lien](#)  
                          [Copy of Memorandum from West Florida Regional Planning Council](#)  
                          [Copy of Check for Payoff](#)

12.     [16-1803](#)     Acceptance of the Economic Development Alliance's Strategic Plan, which is an Exhibit to their Fiscal Year 2016-2017 Discretionary Funding Agreement
- Attachments: [2017 EDA Strategic Plan Exhibit](#)
13.     [16-1805](#)     Request to surplus BCC 5243 (2006 Ford Taurus) and donate it to the Economic Development Alliance
- Attachments: [Surplus Request](#)
14.     [16-1798](#)     Request to schedule a Public Hearing to be held January 10, 2017, to consider a Resolution of Intent to use the uniform method of collection for any assessment program (MSBU) in the calendar year
- Attachments: [Resoluion of Intent docs 2017](#)

**Budget Amendment Resolutions/Transfers:**

15.     [16-1776](#)     Request to approve a resolution amending the FY 2017 budget in the Mosquito Control State Aid Fund to recognize revenues earned for the Mosquito Control State Aid
- Attachments: [RESOLUTION TO AMEND FY17 BUDGET mosquito control STATE AID Grant](#)
16.     [16-1777](#)     Request to approve a resolution amending the FY 2017 budget in the General Fund to recognize revenues earned for the State Aid to Libraries
- Attachments: [RESOLUTION TO AMEND FY17 BUDGET STATE AID TO LIBRARIES Grant R](#)
17.     [16-1778](#)     Request to approve a resolution amending the FY 2017 budget in the General Fund to recognize revenues earned for the Emergency Management Hazardous Materials Analysis Grant
- Attachments: [RESOLUTION TO AMENDFY17 BUDGET HAZ MAT Grant Recognizing defer](#)
18.     [16-1779](#)     Request to approve a resolution amending the FY 2017 budget in the General Fund for unanticipated grant revenue from FL Department of Transportation for the Walton County Intermodal Transportation Innovation Program Project
- Attachments: [RESOLUTION TO AMEND 2017 ETDF INTERMODAL TRANSPORTATION INI](#)

19.     [16-1693](#)     Request to approve a resolution for financing the purchase of two ambulances and one tanker for Fire Rescue and authorize the Chairwoman to sign the necessary documents to complete the closing

Attachments: [Resolution for financing](#)  
[October 25 Minutes](#)  
[County Attorney Approval](#)  
[Ambulance Lease Docs](#)  
[Tanker Lease Docs](#)

**Agreements/Contracts:**

20.     [16-1558](#)     Request to approve and authorize the Chairwoman to sign the Exercise of Third Option to Renew the Agreement for Lobbying Services with Heffley and Associates, Inc.

Attachments: [Exercise of 3RD Option to Renew 2017-2018](#)

21.     [16-1753](#)     Request to approve and authorize the Chairwoman to sign the addendum to the Local Plan for Workforce Innovation and Opportunity Act (WIOA) services in Local Workforce Investment Area 2, Okaloosa and Walton Counties as requested by CareerSource Okaloosa Walton

Attachments: [Citizen Request - Sumblin](#)  
[Workfare Program 43](#)  
[Addendum #1 - CareerSource Okaloosa Walton 2016-2020 Local Plan draft](#)  
[2016-2020 CareerSource Okaloosa Walton Workforce Plan Executive Summar](#)

22.     [16-1740](#)     Request to approve and authorize the Chairwoman to sign the lease agreement with Pitney Bowes for the Central Purchasing/OMB postage machine

Attachments: [Postage Machine Agreement 2017](#)

23.     [16-1781](#)     Request to approve and authorize the Chairwoman to sign the License Agreement between Walton County and the Library Corporation

Attachments: [Agenda Request Form](#)  
[Agreement](#)

24. [16-1726](#) Request to approve and authorize the Chairwoman to sign an amendment to the Fiscal Year 2016-2017 Discretionary Funding Agreement with the Northwest Florida Comprehensive Services for Children, Inc. doing business as 90 Works

Attachments: [90 Works - Amendment #1 2016](#)  
[90 Works Amendment Co Atty Approval](#)  
[90 Works Co Atty Opinion](#)

25. [16-1780](#) Request to approve and authorize the Chairwoman to sign an agreement with Carr, Riggs and Ingram for reporting on compliance with F.S. 218.415, Government Investment Policies

Attachments: [WCBCC AT Report - Investments](#)  
[County Attorney Approval](#)

26. [16-1794](#) Request to approve and authorize the Chairwoman to sign the Annual Support Maintenance Contract Agreement for Firehouse Software for Walton County Fire Rescue

Attachments: [Firehouse Software Contract 2016](#)

27. [16-1818](#) Request to approve and authorize the Chairwoman to sign the Amendment and Exercise of First Option to Renew Contract No.: 015-014 for Security Monitoring Services with Siemens Industry, Inc.

Attachments: [1st AMENDMENT & Exercise of Option to Renew 2016-2017](#)

28. [16-1814](#) Request ratification of the signed 2017 Artist of the Year Agreement with Marisol Gullo and the Tourist Development Council

Attachments: [AOY signed agreement](#)

29. [16-1817](#) Request to approve and authorize the Chairwoman to sign the amendment to contract No.: 015-027 with Turner Public Relations Inc. to increase compensation from \$144,000 to \$154,800 to cover the scope as outlined in the original contract and to require prior approval by the BCC for use of contingency funds for any work outside of the scope, and require description and cost of work to be performed

Attachments: [AMENDMENT #1 2016](#)

30. [16-1819](#) Request to approve and authorize the Chairwoman to sign the amendment to Contract No. 016-011 for Consulting Services for the pre & post monitoring of NRDA Artificial Reef Projects with CB&I Environmental & Infrastructure in the amount of \$52,076.45

Attachments: [Amendment #1 w- Exhibits - editorial markings](#)

**Expenditure Requests:**

31. [16-1822](#) Request to approve the purchase of a ADA assisted beach access mat to be installed at Ed Walline Public Beach Access and be observed for one year with a cost not to exceed \$3,000.00

Attachments: [AccessMat](#)

[AccessMat-ADAABA-compliant-Beach-Access-Mats](#)

**Grant Applications:****WASTE MANAGEMENT EAL**

32. [16-1748](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

**ADMINISTRATION**

33. [16-1802](#) Request to consider recommendation for the Customary Use Ordinance Advisory Committee from the County Administrator as directed by the BCC

**PUBLIC WORKS**

34. [16-1807](#) Update on CR 30A Traffic study with Atkins Engineering

Attachments: [CR30A Presentation \(1\)\\_1](#)

[CR30A Final Report](#)

35. [16-1812](#) Update on Turquoise Beach Drive and Sally Lane

Attachments: [Check list and photos](#)

[LDC](#)

[November 7 2016 request](#)

36. [16-1830](#) Request to begin negotiations with top ranked firm, Dewberry/Preble-Rish, for RFQ 017-003 30A Corridor Intermodal Trans Study

Attachments: [County Department Agenda Request 2](#)

[REVIEW TEAM TOP RANKINGS RFQ 017-003 2nd RFQ Prof Serv for 30A Corridor Intermodal Trans Study Overview](#)

37. [16-1806](#) Request approval to advertise for two (2) vacant positions (1-On Lake and 1-At Large) on the Coastal Dune Lakes Advisory Board

Attachments: [CDLAB Advisory Board as of December 2016](#)

38. [16-1808](#) Request to award, approve and authorize the Chairwoman to sign Contract No 017-002 County Road 393 Drainage Improvements with C.W. Roberts in the amount of \$87,214.00

Attachments: [CONSTRUCTION CONTRACT](#)

[BID TAB ITB 017-002 CR393 Drainage Improvements](#)

[TIF Projects](#)

39. [16-1809](#) Request to award, approve and authorize the Chairwoman to sign Contract No 016-034 County Road 30A Resurfacing Project with the lowest, responsive, responsible bidder C.W. Roberts Contracting, Inc. in the amount of \$400,724.00

Attachments: [CONSTRUCTION CONTRACT](#)

[BID TAB CR30A RESURFACING PROJECT](#)

[TIF Projects](#)

40. [16-1816](#) Request to award, approve and authorize the Chairwoman to sign Contract No 016-033 Walton Bridge Roadway Improvements to the lowest, responsive, responsible bidder Roberts and Roberts, Inc. in the amount of \$1,440,401.20

Attachments: [BID TAB ITB 016-033](#)

[CONSTRUCTION CONTRACT](#)

[DOT Letter](#)

41. [16-1810](#) Request to approve and authorize the Chairwoman to sign Task Order No 16-16 CEI Services for the Western Lake Pedestrian Bridge Improvements Phase II with Dewberry/Preble-Rish in the amount of \$25,015.00

Attachments: [Task Order 16 16](#)

42. [16-1811](#) Request to approve and authorize the Chairwoman to sign Task Order No 16-17 for the Helen McCall Park Concession Stand and Call Box with Dewberry/Preble-Rish in the amount of \$19,400.00

Attachments: [Task Order 16 17](#)

## OMB/FINANCE

## JAY TUSA, TDC EXECUTIVE DIRECTOR

43. [16-1617](#) Presentation of the final copy of the Public Space Design Charrette completed by RAM Professionals

Attachments: [Design Guide](#)

44. [16-1820](#) Request approval beginning in 2018, the advertising agency of record, Zehnder Communications, will administer the advertising for the Special Event Marketing Program, which will be similar to the current Cooperative Partner Program. The agency of record will provide creative development of assets, approval, and placement of all media included, but not limited to print, digital and radio advertising in South Walton's core and emerging markets.

Attachments: [grant](#)

45. [16-1821](#) Request approval for the TDC to fund the right of way maintenance for gateways on Highway 98 at a cost of \$31,869 for the first year and \$46,104 for subsequent years

Attachments: [Scenic Corridor Maintenance Project PROPOSED map \(2\)](#)  
[Scenic TDC and County Breakdown Costs](#)

46. [16-1746](#) Updates

#### MARK DAVIS, COUNTY ATTORNEY

47. [16-1829](#) Request to approve and authorize the Chairwoman to sign the proposed Interlocal Agreement between the Walton County Board of County Commissioners, the City of Freeport and the City of DeFuniak Springs, Florida regarding water and sewer installation along the 331 corridor from Interstate 10 to the Choctawhatchee Bay

Attachments: [Interlocal Agreement with Cities of DeFuniak Springs and Freeport](#)

48. [16-1739](#) Request to authorize the County Attorney to sign an affidavit verifying that County Highway 30A is a county highway and that the State of Florida no longer has an interest in the right of way

Attachments: [Affidavit](#)  
[Right Of Way Acquisition Agreement](#)

49. [16-1796](#) Request approval to schedule a Special Meeting to hold an Executive Session on December 27, 2016, at the Walton County Courthouse at 9:00 a.m., or as soon as possible to that time, to discuss Robin Soles vs. Walton County Board of County Commissioners, et al; Case No.: 2015CA527

Attachments: [Request for Executive Session Soles 12 27 16](#)



50. [16-1824](#) Request direction or authorization to direct the firm of Beasley Allen in Montgomery, Alabama and its local counsel to take action to file a claim for punitive damages in the BP oil spill litigation

Attachments: [Contract with Beasley, Allen](#)  
[Release and Settlement Agreement](#)  
[Letter from Beasley, Allen](#)  
[MDL Claim Form](#)

COMMISSIONER TONY ANDERSON, DISTRICT FIVE

COMMISSIONER SARA COMANDER, DISTRICT FOUR

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

51. [16-1800](#) Request to appoint Danny Glidewell to the Planning Commission as the District Three Representative

Attachments: [D3 Agenda Submission](#)  
[Glidewell Volunteer App](#)

52. [16-1825](#) Fire/EMS (north); propose a feasibility study to determine the viability of the transfer of Walton County Fire/EMS under the oversight of the Walton County Sheriff's Department

Attachments: [D3 Agenda Submission](#)

VICE-CHAIR BILL CHAPMAN, DISTRICT ONE

CHAIRWOMAN CECILIA JONES, DISTRICT TWO

#### CITIZEN REQUESTS

53. [16-1752](#) Tim Banfell - Scenic Corridor Foundation - Median Maintenance Proposal

Attachments: [Citizen Request - Banfell](#)  
[TDC and County Breakdown Costs](#)  
[Scenic Corridor Maintenance Project REVISED PROPOSED map](#)

54. [16-1759](#) Beachview Heights Neighborhood - Request to add the remaining three roads in the Beachview Heights Neighborhood to the Walton County Road Maintenance List

Attachments: [Citizen Request Form - Beachview Heights](#)

55. [16-1823](#) Robert Raymond - Dalton Drive Road Maintenance

Attachments: [Citizen Request - Raymond](#)

**OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less**

**PLANNING AND DEVELOPMENT SERVICES**

**LEGISLATIVE ITEMS**

56.     [16-1782](#)     **Chapter 11 Ordinance** - Consider an Ordinance amending Walton County Land Development Code Chapter 11; amending the requirement in 11.01.02.C.(4).

**Attachments:** [BCC\\_LDC Amendment for Neighborhood Infill Lot Splits Staff Report.pdf](#)  
[Neighborhood Infill Lot Split Determination.pdf](#)  
[Neighborhood Infill lot split LDC Ordinance draft.pdf](#)  
[Neighborhood Infill lot split LDC Ordinance Final.pdf](#)

57.     [16-1783](#)     **Coastal Dune Lake Protection Zone LDC Amendment Ordinance** - Consider an Ordinance amending the Walton County Land Development Code Chapter 4

**Attachments:** [121316\\_CDLPZ Remedial Amendment LDC Changes Staff Report.pdf](#)  
[Coastal Dune Lake LDC Ordinance.pdf](#)

**QUASI-JUDICIAL ITEMS**

58.     [16-1784](#)     **NOTICE OF PUBLIC HEARING TO CONSIDER FIRST AMENDMENT TO ESSENTIALLY BUILT OUT AGREEMENT FOR TOWN OF SEASIDE DEVELOPMENT OF REGIONAL IMPACT -**

**Attachments:** [12132016 BCC Planning TOC \(2\)](#)  
[SR\\_1st amend seaside boa12-13-16.pdf](#)  
[EX\\_1\\_2001 NOPC with buildout Agreement.pdf](#)  
[EX\\_2\\_FS380.06\\_15.pdf](#)  
[EX\\_2A\\_380\\_032.pdf](#)  
[EX\\_3\\_Parking Space Analysis.pdf](#)  
[EX\\_4\\_DEO Seaside EBOA.pdf](#)  
[EX\\_5\\_First Amendment.pdf](#)  
[EX\\_6\\_Master Plan Dated 9.1.16.pdf](#)  
[EX\\_7\\_Public Comment w Att.pdf](#)  
[EX\\_8\\_Gary Hunter EBOA for Seaside.pdf](#)

59.     [16-1785](#)     **Chiringo** - Request to approve a Final Order for a major development order application submitted by the Grayton Chiringuitos LLC requesting to relocate an existing commercial location in Grayton Beach

**Attachments:** [Final Chiringo Staff Report 16-00100122.pdf](#)  
[Exhibit A Traffic Letter.pdf](#)  
[Exhibit B Final Chiringo 16-00100122 Final Order.pdf](#)  
[Exhibit C Director Directives and E-mails.pdf](#)  
[Exhibit D Public Letter 10-11-16.pdf](#)  
[001 COVER.pdf](#)  
[002 EXISTING CONDITIONS.pdf](#)  
[003 SITE PLAN.pdf](#)  
[004 DETAILS.pdf](#)  
[005 SURVEY.pdf](#)

60.     [16-1786](#)     **Bayou Breeze Warehouse** - Request to approve a Final Order for a major development order application submitted by Darrell Barnhill

**Attachments:** [Final Bayou Breeze Warehouse Staff Report 16-00100130.pdf](#)  
[Exhibit A Bayou Breeze Warehouse - Traffic Ltr.pdf](#)  
[Exhibit B Final Bayou Breeze Warehouse 16-00100130 Final Order.pdf](#)  
[Combined Plans.pdf](#)

61.     [16-1787](#)     **Santa Rosa Retreat SSA** - Request to consider an ordinance for a Small Scale Amendment (SSA) application submitted by Jenkins Engineering, Inc.

**Attachments:** [SantaRosaRetreatFinal\\_BCC](#)

62.     [16-1788](#)     **Howell Abandonment**- Request to approve a Resolution for a petition for abandonment application submitted by Jenkins Engineering, Inc.

**Attachments:** [BCC Howell Abandonment 121316.pdf](#)  
[Howell Public Comment.pdf](#)  
[Howell Inserts.pdf](#)  
[Resolution.pdf](#)

**ADJOURN**