



# Walton County Board of County Commissioners Meeting Agenda - Final

76 N. 6th Street  
DeFuniak Springs, FL  
32433  
[www.co.walton.fl.us](http://www.co.walton.fl.us)

## Board of County Commissioners

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Tuesday, August 23, 2016

9:00 AM

South Walton Annex Board Room

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### Regular Meeting

#### TAB A- SPECIAL MEETING/EXECUTIVE SESSION

1. [16-1233](#) Special Meeting for Executive Session to discuss the 1000 Friends of Florida, Inc., et al vs. Walton County, Case No.: 15-5619GM  
Attachments: [Public Hearing Notice to Consider Compliance Agreement](#)

#### COMMISSIONER ATTENDANCE

#### OPENING COMMENTS

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

#### RECOGNITION OF GUESTS

#### CALL TO ORDER

#### CONSIDER ADDITIONS/DELETIONS

#### APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

[16-1267](#)**Additions:****Under Consent Agenda**

**Add. 1 (16-1254) Request Board approval and execution of the Release & Satisfaction Agreement between Sarah Bertram and Walton County**

**Deletions:****Under TDC**

**45. (16-1251) Request to approve by resolution a legislative finding for the expenditure of TDT funds to purchase Parcel 02-3S-20-34300-00C-0010 (property located on Co Hwy 30A adjacent to Old Florida Village)**

**46. (16-1250) Request to approve and authorize the Chairman to sign a contract with Matthews Development Company Inc for the purchase of property identified by Parcel ID No. 02-3S-20-34300-00C-0010 (property located on Co Hwy 30A adjacent to Old Florida Village)**

**PUBLIC COMMENTS: Please limit comments to three minutes or less**

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:**

**TAB B - APPROVAL OF CONSENT AGENDA****Clerk's Items:**

2. [16-1184](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
3. [16-1183](#) Approve Minutes of the August 9, 2016 Special Meeting and Regular Meeting

**Administrative Items:**

4. [16-1220](#) Request approval to surplus four printers, a filing system and software as requested by the Clerk's Office  
**Attachments:** [Clerk - Surplus Request](#)

5. [16-1221](#) Request approval to surplus BCC5319 Plotter from the Planning Department, BCC6542 Processor from the State Attorney, 5934 Laptop from the Code Enforcement Department and BCC5003 Laptop, 5334 Laptop from the Building Department  
*Attachments:* [Surplus Request](#)  
[Backup for Surplus Items](#)
6. [16-1226](#) Request to approve and authorize the Chairman to sign the Release of Lien and Satisfaction of Mortgage for a SHIP Mortgage upon receipt of the funds necessary to satisfy the mortgage and promissory note  
*Attachments:* [Release of Lien](#)  
[Satisfaction of Mortgage](#)  
[Copy of Memorandum from West Florida Regional Planning Council](#)  
[Copy of Check for Payoff](#)
- Add. 1 [16-1254](#) Request Board approval and execution of the Release & Satisfaction Agreement between Sarah Bertram and Walton County  
*Attachments:* [Release & Satisfaction Agreement](#)

**Budget Amendment Resolutions/Transfers:**

7. [16-1180](#) Request to approve the transfer of \$2,768.00 from Machinery and Equipment budget line (001-7020-525.64-00) to the Operating Supplies budget line (001-7020-525.52-00) to cover the cost of vehicle graphics and partial payment of a new mobile radio for the new Emergency Management vehicle  
*Attachments:* [Budget Amendment Request](#)
8. [16-1199](#) Request to approve the transfer of \$4,526.50 from the Road Maintenance Account to the McKinnon Bridge Road Improvement Project  
*Attachments:* [Budget Transfer Form](#)  
[Change Order No 4](#)
9. [16-1197](#) Request to approve a Resolution amending the FY 2015-2016 budget in the General Fund for unanticipated additional grant revenue from the Florida Division of Emergency Management for the Emergency Management Performance Grant in the amount of \$12,250.00  
*Attachments:* [RESOLUTION TO AMEND BUDGET FOR ADDITIONAL EMPG FUNDS](#)

10. [16-1208](#) Request to approve a resolution amending the budget in the Tourist Development Council fund in the amount of \$83,087.00 for the assignment and assumption agreement with Sandestin Investments, LLC, for the water tower at Sandestin  
*Attachments:* [Resolution for TDC Unanticipated Revenue](#)  
[Sandestin Water Tower Assignment Agreement](#)  
[Receipt for Water Tower Funds](#)
11. [16-1235](#) Request to approve a resolution to amend the FY2016 budget for the County Transportation Fund for unanticipated grant revenue from the Florida Division of Emergency Management for the Big Redfish Lake Hazard Mitigation Grant Program Project in the amount of \$603,450.00  
*Attachments:* [RESOLUTION TO AMEND 2016 BUDGET for BIG REDFISH HMGP](#)

**Agreements/Contracts:**

12. [16-1191](#) Request to approve and authorize the Chairman to sign a Memorandum of Understanding (MOU) with the City of Freeport to use the Hammock Bay Park as a Point of Distribution (POD)  
*Attachments:* [POD Agreement](#)
13. [16-1192](#) Request to approve and authorize the Chairman to sign a Memorandum of Understanding (MOU) with the Boys and Girls Club to use their South Walton facility as a Point of Distribution (POD)  
*Attachments:* [Point of Distribution -Emergency - Boys Girls Clubs 2016](#)
14. [16-1193](#) Request to approve and authorize the Chairman to sign a Memorandum of Understanding (MOU) with the School Board of Walton County to use Mossy Head Elementary as a Point of Distribution (POD)  
*Attachments:* [POD Agreement](#)
15. [16-1210](#) Request to approve and authorize the Chairman to sign an agreement with Carr, Riggs & Ingram for completion of the Annual Local Government Financial Report  
*Attachments:* [CRI AFR Agreement](#)  
[County Attorney's Office Approval](#)
16. [16-1215](#) Request to approve and authorize the Chairman to sign an agreement with Carr, Riggs & Ingram for attestation services for the E911 fund  
*Attachments:* [E911 Engagement Letter](#)  
[County Attorney's Office Approval](#)

17.     [16-1216](#)     Request to approve and authorize the Chairman to sign an agreement with Carr, Riggs and Ingram for the annual required testing of compliance with the County's investment policy  
                    Attachments: [Investment Audit Engagement Letter](#)  
                                    [County Attorney's Office Approval](#)
18.     [16-1218](#)     Request to approve and authorize the Chairman to sign an agreement with Carr, Riggs and Ingram for reporting on compliance with F.S. 218.415, Government Investment Policies  
                    Attachments: [Investment Engagement Letter F.S. 218.415](#)  
                                    [County Attorney's Office Approval](#)
19.     [16-1212](#)     Request to approve and authorize the Chairman to sign the contract with DMI services as requested by the TDC  
                    Attachments: [DMI - Meeting Assistance Inc. - TDC 2016-2017](#)
20.     [16-1213](#)     Request to approve and authorize the Chairman to sign the contract amendment and exercise of first option to renew with Miles Media as requested by the TDC  
                    Attachments: [Miles Amendment First Option to Renew 2016-2017 final](#)
21.     [16-1214](#)     Request to approve and authorize the Chairman to sign the renewal agreement with Heffley and Associates for legislative and executive branch advocacy and governmental relations services on behalf of Walton County Tourist Development Council in Florida state government  
                    Attachments: [Heffley TDC Agreement 2016-17](#)
22.     [16-1232](#)     Request to approve and authorize the Chairman to sign the renewal agreement with Taylor Engineering as requested by the TDC  
                    Attachments: [Taylor Amendment & First Option to Renew 2016-2017](#)
23.     [16-1234](#)     Request to approve and authorize the Chairman to sign the renewal agreement with Bayou Arts for the county to continue maintenance of the Center  
  
                    Attachments: [Bayou Arts Center Management Renewal 2016-2018](#)  
                                    [Bayou Arts](#)
24.     [16-1217](#)     Request to approve and authorize the Chairman to sign the Amendment to Contract No 016-004 Engineering Services for CR183 Kidd Road SCRAP Project with Dewberry/Preble-Rish, Inc.  
                    Attachments: [Engineering Services CR183 Kidd Road 2016](#)  
                                    [Amendment #1 - Modify Term and §119.0701 Language](#)

25. [16-1225](#) Request to retain the Warner Law Firm to represent the county in the matter of Fred DeFrancesch v. Bradley et al Case No. 16CA251 and authorize the Chairman to sign the engagement letter

Attachments: [Warner Law Firm Proposed Engagement Letter](#)

26. [16-1224](#) Request to approve and authorize the Chairman to sign a lease agreement for modular unit to be located at the South Walton Annex

Attachments: [Pricing Summary \(LEASE\)B21195 56x72r2](#)

#### Expenditure Requests:

27. [16-1200](#) Request to purchase a 24 'x 96' pole barn with 10' eave height plus installation for the North Walton Mosquito Control in an amount not to exceed \$14,500.00

Attachments: [Updated Pole Barn Quotes](#)

28. [16-1209](#) Request to approve the purchase of a Surface Pro 4, keyboard and case for Human Resources in an amount not to exceed \$1,400.00

Attachments: [Agenda Request](#)

29. [16-1211](#) Request approval to purchase cameras to go with previously approved security upgrades to the TDC administration and beach operations buildings

Attachments: [TDC Admin & Maintenance Camera System a](#)

30. [16-1237](#) Request approval to purchase a 2016 Nissan Frontier 4-door Crew Cab 4x4 Pickup Truck utilizing remaining FY 16 budgeted Code Enforcement funding in an amount not to exceed \$28,000.00

Attachments: [08232016BCCCodeTruckAgendaSubForm.pdf](#)

- [16-1236](#) Request approval to allocate up to \$3,000.00 in District One Recreational Plat Fees for Security Cameras at Douglass Crossroads Park

#### Grant Applications:

#### TAB C - WASTE MANAGEMENT EAL

31. [16-1185](#) Approval of the Waste Management Expenditure Approval List (EAL)

#### TAB D - LARRY D. JONES, COUNTY ADMINISTRATOR

#### ADMINISTRATION

32. [16-1207](#) Request from Sarah Hockett with The Sonder Project to approve the 30A Half Marathon & 5K and close both lanes of Highway 30A on Sunday, October 23, 2016

Attachments: [30A Half Marathon BCC Request](#)  
[Roadway Activities and WCSO Permit](#)  
[South Walton Fire District Approval](#)  
[Map 1](#)  
[Map 2](#)  
[Map 3](#)  
[Map 4](#)

33. [16-1259](#) Update on Water Quality Issues

34. [16-1260](#) Update on Blue Green Algae

35. [16-1252](#) Request approval to advertise Invitation to Bid for repairs to the Old Courthouse

#### **PUBLIC WORKS**

36. [16-1203](#) Request to approve the Rural Road Needs list for Walton County

Attachments: [Copy of 2016 Rural Work Program](#)  
[Rural Roads Needs Map](#)

37. [16-1201](#) Request Board approval to establish 15mph speed limit on Somerset Bridge Road

Attachments: [Email](#)

38. [16-1198](#) Request to approve and authorize the Chairman to sign Change Order No 4 to Contract No 015-034 for McKinnon Bridge Road Improvements with H & T Contractors, Inc; increasing the contract price \$8,772.50 and increasing the contract time 40 calendar days

Attachments: [Change Order No 4](#)

39. [16-1219](#) Responses from RFQ 016-027 CEI Services for CR183 Kidd Road Project were received on August 8, 2016. We are prepared to bring this item back at the September 20, 2016 BCC meeting for award and approval during the regular BCC Meeting unless directed otherwise.

40. [16-1222](#) Request to approve additional services needed for Oyster Lake Emergency Repair with RBM Contracting Services, LLC

Attachments: [CO Oyster Lake v2](#)

**OMB/FINANCE****TAB E - JAY TUSA, TDC EXECUTIVE DIRECTOR**

41.     [16-1246](#)     Request to approve by resolution a legislative finding for the expenditure of TDT funds to purchase Parcels 04-3S-20-34000-011-0000 & 04-3S-20-34000-013-0000 (beach front properties located in Dune Allen)  
                    Attachments: [Map](#)  
                                    [Humphrey and Associates Appraisal](#)  
                                    [Teel & Waters Appraisal](#)  
                                    [Resolution for Beach Front Property](#)
42.     [16-1244](#)     Request to approve and authorize the Chairman to sign a contract with Krimbill Enterprises LP for the purchase of property identified by Parcel ID Nos. 04-3S-20-34000-011-0000 & 04-3S-20-34000-013-0000 (beach front properties located in Dune Allen)  
                    Attachments: [Krimbill Enterprises LP contract](#)  
                                    [M. Davis to Walton County BCC 8-17-16](#)
43.     [16-1249](#)     Request to approve by resolution a legislative finding for the expenditure of TDT funds to purchase Parcel 08-3S-19-25000-004-0030 (property located on Co Hwy 283S)  
                    Attachments: [Map](#)  
                                    [Resolution for Parking Facilities](#)
44.     [16-1248](#)     Request to approve and authorize the Chairman to sign a contract with Genre Holdings LLC for the purchase of property identified by Parcel ID No. 08-3S-19-25000-004-0030 (property located on Co Hwy 283S)  
                    Attachments: [Genre Holdings, LLC Contract](#)  
                                    [M. Davis to Walton County BCC 8-17-16](#)
45.     [16-1251](#)     Request to approve by resolution a legislative finding for the expenditure of TDT funds to purchase Parcel 02-3S-20-34300-00C-0010 (property located on Co Hwy 30A adjacent to Old Florida Village)  
                    Attachments: [Resolution for Parking Facilities](#)  
                                    [Map](#)



46. [16-1250](#) Request to approve and authorize the Chairman to sign a contract with Matthews Development Company Inc for the purchase of property identified by Parcel ID No. 02-3S-20-34300-00C-0010 (property located on Co Hwy 30A adjacent to Old Florida Village)  
*Attachments:* [Mathews Development Company, Inc Contract](#)  
[Old Florida Village Exhibit A](#)  
[M. Davis to Walton County BCC 8-17-16](#)

47. [16-1186](#) Updates

## TAB F - PUBLIC HEARING

48. [16-1230](#) Public Hearing to Consider Compliance Agreement to settle the 1000 Friends of Florida, Inc., et al vs. Walton County, Case No.: 15-5619GM Pursuant to Florida Statute §163.3184(6)  
*Attachments:* [Public Hearing Notice Compliance Agreement](#)  
[Compliance Agreement](#)
49. [16-1179](#) Request approval of a resolution amending the FY 2015-2016 Road and Bridge budget for Hwy 98 Proportionate Fair Share revenue and expenditures for a multi-use path along the south side of U.S. Highway 98 in the amount of \$29,200.00  
*Attachments:* [RESOLUTION FOR HWY 98 PROP FAIR SHARE MULTI-USE PATH](#)  
[PUBLIC HEARING #7 SIGNED](#)
50. [16-1187](#) Request to approve a Resolution to reimpose and provide for collection of special assessments in the Daughette Canal Municipal Service Benefit Unit (MSBU)  
*Attachments:* [Legal Notice](#)  
[Map](#)  
[DaughetteCanal\\_AnnualRateReso\\_final\\_08.16.16](#)
51. [16-1188](#) Request to approve a Resolution to reimpose and provide for collection of special assessments in the Four Mile Village Municipal Services Benefit Unit (MSBU)  
*Attachments:* [Legal Notice](#)  
[Map](#)

52.     [16-1189](#)     Request to approve a Resolution to reimpose and provide for collection of special assessment in the Leisure Lake Municipal Service Benefit Unit (MSBU) to provide for construction of impoundment improvements

Attachments: [Legal Notice](#)

[Map](#)

[LeisureLakesAnnualRateReso final 08 16 16](#)

53.     [16-1190](#)     Request to approve the Annual Rate Resolution to impose and provide for collection of Fire Rescue Special Assessments

Attachments: [Legal Notice](#)

[Map](#)

[fire AnnualRateResolution final 08 16 16](#)

#### **TAB G - MARK DAVIS, COUNTY ATTORNEY**

54.     [16-1223](#)     Request for the Board to review the Litigation Matrix and ratify actions of the Office of the County Attorney

Attachments: [2016 Closed Cases](#)

[2016 Pending Litigation](#)

#### **TAB H - COMMISSIONER CINDY MEADOWS, DISTRICT FIVE**

55.     [16-1231](#)     Request to set a date in September for a BCC Public Workshop to take input on a Comprehensive Beach Management Plan

Attachments: [D5 Agenda Submission](#)

#### **TAB I - COMMISSIONER BILL IMFELD, DISTRICT THREE**

#### **TAB J - VICE-CHAIR CECILIA JONES, DISTRICT TWO**

#### **TAB K - COMMISSIONER BILL CHAPMAN, DISTRICT ONE**

#### **TAB L - CHAIRMAN SARA COMANDER, DISTRICT FOUR**

57.     [16-1202](#)     Request approval to allocate up to \$10,000.00 in District 4 Recreational Plat Fees for a splash pad at Choctaw Beach Park

58.     [16-1253](#)     Help Relief for Louisiana

#### **TAB M - CITIZEN REQUESTS**

59. [16-1182](#) **Flynn Morris, Eagle Bay Landing, LTD. - Request the County accept Alderberry Road for maintenance**  
*Attachments:* [Request Form](#)  
[Site Plan](#)  
[Petition Development Order](#)
60. [16-1247](#) **Jason Polancich - Request Closure of Small Park at Terminus of North Eden Park Dr. in Santa Rosa Beach, FL (Walton Co)**  
*Attachments:* [Citizen Request Form Polancich 430NorthEdenParkDrive 2](#)

**OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less**

#### **TAB N - PLANNING AND DEVELOPMENT SERVICES**

61. [16-1228](#) **PUBLIC HEARING - SHIP Notice of Affordable Housing Advisory Committee (AHAC) Recommendation Report Availability** - Pursuant to F.S. 420.9076 (5), Walton County hereby informs the community that the AHAC's Proposed Recommendation Report is available for public review and comment.  
*Attachments:* [08232016 BCC legal notice](#)  
[AHAC report-final.pdf](#)
62. [16-1227](#) **Request to approve and authorize the Chair to sign the SHIP Program Annual Reports & Certification & submit to Florida Housing Finance Corporation (FHFC)**  
*Attachments:* [AgendaSubForm\\_SHIP.pdf](#)  
[SHIP\\_AR\\_Cert\\_SR.pdf](#)  
[SHIP\\_AR\\_Certification.pdf](#)  
[SHIP\\_ARRpts\\_2015-2016.pdf](#)
63. [16-1245](#) **Request to accept the resignation of Tammy Runge from the Zoning Board of Adjustment**  
*Attachments:* [TammyRungeResig.pdf](#)

#### **TAB O - LEGISLATIVE ITEMS**

#### **TAB P - QUASI-JUDICIAL ITEMS**

64. [16-1229](#) **Request to Continue to the 9/13/16 BCC Ciboney Plat** - Project number 16-00300009 is being reviewed by Rita Banhunyadi. This is a plat application submitted by Innerlight Engineering Corp.  
*Attachments:* [08232016 BCC Planning TOC](#)  
[BCC\\_CONTINUANCE\\_MemoCiboneyPlat82316.pdf](#)

65. [16-1238](#) **Request to Approve by Final Order New Bama Steel** - Project number 16-00100046 is being reviewed by Rita Banhunyadi. This is a major development order application submitted by Choctaw Engineering.

**Attachments:** [BCC New Bama Steel 082316.pdf](#)

[New Bama Steel Traffic Ltr.pdf](#)

[SURVEY.PDF](#)

[ARCH01.PDF](#)

[ARCH02.PDF](#)

[Lighting Plan.pdf](#)

[NewBamaCivilCombined.pdf](#)

[New Bama Steel Final Order.pdf](#)

66. [16-1240](#) **Request to Approve by Final Order Indian Woman Road Lot Subdivision** - Project number 16-00100072 is being reviewed by Rita Banhunyadi. This is a major development order application submitted by Jenkins Engineering, Inc.

**Attachments:** [BCC Indian Woman Road Lot Subdivision 082316.pdf](#)

[Indian Woman Road 2-lot Subdivision Traffic Ltr.pdf](#)

[Comp Analysis.pdf](#)

[Revised Survey.pdf](#)

[Indian Woman Inserts.pdf](#)

[Indian Woman Road Lot Subdivision Final Order.pdf](#)

**ADJOURN**