



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, February 28, 2017

9:00 AM

DeFuniak Springs Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

[17-0238](#)

Additions:

Under Administration

Add. 1 (17-0237) Request from the Sheriff's Office to begin the property acquisition process for 55 acres located adjacent to the jail property

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [17-0202](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures

2. [17-0201](#) Approve Minutes of the February 7, 2017 Special Meeting; February 14, 2017 Special Meeting for Executive Session; February 14, 2017 Special Meeting; February 14, 2017 Public Workshop and February 14, 2017 Regular Meeting

Administrative Items:

3. [17-0191](#) Request travel authorization for Commissioner Melanie Nipper to attend the Florida Metropolitan Planning Organization Council (MPOAC) Weekend Institute in Tampa, FL in accordance with the County Travel Policy
Attachments: [Travel Request Form Melanie Nipper](#)
4. [17-0217](#) Request to approve a resolution designating Walton County Administration as the Board's designee to issue beach permits, according to Ordinance 2017-05 Section 22-57(g) and Section 22-31(d)
Attachments: [Resolution re 22-57 22-31 Beach Activities Ordinance](#)
[Ordinance 2017-05](#)

Budget Amendment Resolutions/Transfers:

5. [17-0219](#) Request to approve a resolution amending the FY 2017 budget in the General Fund for unanticipated revenue from insurance proceeds in the amount of \$203,082.00
Attachments: [Resolution for Insurance Proceeds](#)
[Insurance Proceeds Check](#)
[Blue Cross Pro Share Agreement](#)

Agreements/Contracts:

6. [17-0215](#) Request to approve and authorize the Chairwoman to sign the BlueCross Blue Shield of Florida, Inc. Accounting & Retention Agreement
Attachments: [78157 PS+ Agreement 2016-2018](#)
7. [17-0221](#) Request to approve a Change Order No. 2 to Contract No. 013-015 with Tetra Tech for the 30A Parking Project- Design/Permit in the amount of \$3,038.00
Attachments: [TetraTech - 30A Parking Additional work scope - CO request 2 - 2.17.17](#)
[WCBCC - Tetrattech PO 217922 - CO 2 request 2.28.17](#)

Expenditure Requests:

Grant Applications:**WASTE MANAGEMENT EAL**

8. [17-0203](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

- Add. 1 [17-0237](#) Request from the Sheriff's Office to begin the property acquisition process for 55 acres located adjacent to the jail property

9. [17-0212](#) Update and Request for direction regarding an offer from Freeport Center, LLC for the County to purchase property located in the Freeport Business Park

Attachments: [Map](#)

[Humphrey and Associates Appraisal Report](#)

[Teel & Waters Appraisal Report](#)

[Email from Patrick Jones](#)

[Freeport Commomns Property Information](#)

10. [17-0183](#) Request approval to advertise for proposals (RFP) for Disaster Response Services (debris removal and associated services) as requested by Emergency Management

11. [17-0190](#) Request to approve Landfill Task Order No. 17-001 with Dewberry/Preble-Rish, Inc. to provide professional engineering services for Landfill Permit Compliance Monitoring and Reporting for Water Quality, Landfill Gas, and the Groundwater Remediation System in the amount of \$32,950.00

Attachments: [Task Order 2017-01](#)

[50088701 2017 Walton County Landfill Services Proposal](#)

12. [17-0224](#) Request the Board to consider tentative approval of purchase agreement with Waffle House, Inc. for property in the Mossy Head Industrial Park, subject to negotiation of purchase price and competitive restrictions

Attachments: [Purchase Agreement](#)

[Email](#)

OMB/FINANCE

13. [17-0195](#) Request to approve revisions to the Purchasing Policies and Procedures Manual regarding Source Selection, and Definition of Procurement Terminology
Attachments: [PP012 Source Selection Marked Copy](#)
[PP003 Definition of Procurement Terminology Marked Copy](#)
14. [17-0222](#) Request to accept the preliminary and tentative audit findings and recommendations from the Auditor General's office and approve the response letter providing detail of the actual or proposed corrective actions related to each item
Attachments: [Walton County BOCC P&T and Transmittal Letter](#)
[DRAFT - Auditor General Response Letter](#)

PUBLIC WORKS

15. [17-0158](#) Responses from RFQ 017-005 Engineering Services for East Point Washington Road Realignment were received on January 23, 2017
Attachments: [TIF Projects](#)
16. [17-0198](#) Request to award, approve, and authorize the Chairwoman to sign Contract No. 016-039 for Environmental Science Services with Jones Edmunds & Associates, Inc. in the amount of \$217,950.00
Attachments: [Jones Edmunds & Associates Contract](#)
17. [17-0211](#) Request approval for Emerald Coast Artificial Reef Association to deploy two (2) steel beam structures within the permitted Miramar/Frangista Artificial Reef Site and authorize staff to work with them to complete the deployment
Attachments: [IMG_0262](#)
[IMG_20161105_130353_073](#)
18. [17-0207](#) Request approval to apply for an Artificial Reef Construction Grant from the Florida Fish and Wildlife Commission to deploy pre-fabricated modules within the Topsail Nearshore permitted reef site
19. [17-0196](#) Request approval to participate in the Eastern Equine Encephalitis research project with the University of South Florida and to provide a vehicle during this project
Attachments: [Attachment](#)

JAY TUSA, TDC EXECUTIVE DIRECTOR

20. [17-0205](#) Request to approve and authorize the Chairwoman to sign an addendum to the South Walton Fire District Contract for expansion of Beach Safety Services

Attachments: [257 - Beach Safety services 2015-2017](#)

[Beach Safety Expansion Proposal](#)

[SWFD Beach Safety Expansion - Inlet Shed](#)

[SWFD Beach Safety Expansion - Grayton Beach Tower](#)

[Amendment 1 2017 - Grayton Beach Tower ATV Shed](#)

21. [17-0218](#) Update on the Seacrest Property (27-3S-18-16050-00C-0010) and request for direction

22. [17-0204](#) Updates

PUBLIC HEARING

23. [17-0197](#) Request to approve a resolution to bring forward \$147,590.00 in Court Facilities Trust Fund Reserves into the FY 2017 General Fund budget for the North Walton Courthouse exterior renovation project

Attachments: [Resolution for Court Facilities Trust Fund Reserves](#)

[Public Hearing #1 signed](#)

24. [17-0209](#) Request to consider a Resolution of Intent to use the uniform method of collection for any assessment program (MSBU) in the calendar year

Attachments: [Legal Notice](#)

[Resolution of intent](#)

MARK DAVIS, COUNTY ATTORNEY

25. [17-0208](#) Request to approve or deny a request from the South Walton County Fire District (SWFD) for reimbursement for uncollected impact fees between October 28, 2013 and November 13, 2014 in the amount of \$9,834.00

Attachments: [SWFD Claim Letter](#)

[Building Department Application Checklist](#)

26. [17-0213](#) Report on possible changes to the Comprehensive Plan and Land Development Code requested by the Board of County Commissioners on January 24, 2017, regarding use of a special magistrate or hearing officer to hear all quasi-judicial land development issues

COMMISSIONER TONY ANDERSON, DISTRICT FIVE

COMMISSIONER SARA COMANDER, DISTRICT FOUR

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

VICE-CHAIR BILL CHAPMAN, DISTRICT ONE

27. [17-0220](#) Request from the Valley View Community Center Trustees to draft a lease agreement for the Community Center

Attachments: [Valley View CC Letter](#)

CHAIRWOMAN CECILIA JONES, DISTRICT TWO

CITIZEN REQUESTS

28. [17-0199](#) Cathy Pope, President & CEO of Feeding the Gulf Coast - Information regarding Food Distribution and Nutrition Programs Provided By Feeding the Gulf Coast in Walton County

Attachments: [Pope - Citizen Request](#)

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

29. [17-0206](#) Request to approve a resolution supporting Commuter Assistance and Service Development Transit Grant Applications

Attachments: [commuter assistance program resolution](#)

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

30. [17-0192](#) Foy Abandonment - Request to continue to the March 14, 2017

Attachments: [Foy Abandonment_BCC_continue.pdf](#)
[02282017 BCC Planning TOC](#)

31. [17-0193](#) **Yolo Board Distribution Final Order Amendment** - Request to approve by final order

Attachments: [01 Final Order Amnedment Request.pdf](#)
[02 Revised Final Order.pdf](#)
[03 Revised Traffic Yolo Warehouse.pdf](#)
[04 Yolo Warehouse Traffic Ltr REVISED.pdf](#)
[05 Signed Final Order.pdf](#)
[06 Original Traffic Concurrency.pdf](#)
[07 Yolo Warehouse - Traffic Ltr.pdf](#)
[08 Aerial Map.pdf](#)
[09 Site Plan.pdf](#)

32. [17-0194](#) **Lambert/ Smith SSA** - Request to approve by ordinance

Attachments: [Lambert_Smith BBC Staff Report.pdf](#)
[Exhibit A Site Map SSA2016-010.pdf](#)
[Exhibit B FLUM SSA2016-010.pdf](#)
[Exhibit C Flood Zone SSA2016-010.pdf](#)
[Exhibit D Aerial Map SSA2016-010.pdf](#)
[Exhibit E Wetlands Map SSA2016-010.pdf](#)
[Exhibit F Soils SSA2016-010.pdf](#)
[Exhibit G QJR SSA2016-010.pdf](#)
[Exhibit H Ordinance SSA2016-010.pdf](#)

ADJOURN

SPECIAL MEETING/EXECUTIVE SESSION

33. [17-0210](#) Request to cancel and reschedule the Special Meeting for the purpose of conducting an Executive Session in Yellow House 30A, LLC v. Walton County, Florida, Case No.: 2014-488, Circuit Court, Walton County, Florida.

Attachments: [Yellow House Executive Session Legal Ad 2-28-17](#)