



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, March 28, 2017

9:00 AM

DeFuniak Springs Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

[17-0415](#)

Additions:

Under Commissioner Comander

Add. 1 (17-0414) Broadband Feasibility Study

Under Citizen Requests

Add. 2 (17-0418) Jason Scheler - Approval to hold an EGG DROP POOLOZA at Driftwood Estates Park on Saturday, April 8th from 11:00 to 1:00

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [17-0314](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [17-0316](#) Approve Minutes of the March 14, 2017 Regular Meeting
3. [17-0317](#) Request to approve the disposition of records which have met retention in accordance with State of Florida General Records Schedule GS1-SL and GS11 as requested by the Clerk's Office
Attachments: [records-disposition FORM](#)

Administrative Items:

4. [17-0339](#) Request to approve and authorize the Chairwoman to sign the Satisfaction of Mortgage for a SHIP Mortgage for Michelle Y. Fleming
Attachments: [Satisfaction of Mortgage](#)
[Copy of Memorandum from West Florida Regional Planning Council](#)
[Copy of Check for Payoff](#)
5. [17-0353](#) Request to approve a resolution recognizing May 21-27, 2017 as Public Works Week
Attachments: [2017 Resolution Public Works Week](#)
6. [17-0405](#) Request to approve a resolution recognizing May 21-27, 2017 as Emergency Medical Services Week
Attachments: [EMS Week Resolution](#)
7. [17-0346](#) Request approval to authorize the Chairwoman to accept and sign the Tony Hawk Foundation grant acceptance letter for the received Tony Hawk Foundation Grant of \$10,000.00
Attachments: [THF Grant](#)
8. [17-0349](#) Request to approve and authorize the Chairwoman to sign the FY 15 HUD Engagement and Management Representation Letters required for the Agreed Upon Procedures report required by HUD
Attachments: [FY 15 HUD Engagement Letter](#)
[FY 15 HUD Management Rep Letter](#)

9. [17-0348](#) Request to approve and authorize the Chairwoman to sign the FY 2016 Management Representation Letters for the Carr, Riggs and Ingram audit engagements

Attachments: [FY 16 Financial Statement Audit Rep Letter](#)
[Deepwater Horizon Management Rep Letter](#)
[Investment Audit Management Rep Letter](#)
[E911 Audit Management Rep Letter](#)
[Landfill Escrow Audit Rep Letter](#)

10. [17-0375](#) Request to deobligate \$22,940.00 from the Recreational Vessel Registration Fee Account for a previously earmarked project named Lafayette Creek Boat Ramp

11. [17-0376](#) Request to deobligate \$15,120.00 from the Recreational Vessel Registration Fee Account for a previously earmarked project named Shoal River Boat Ramp.

12. [17-0413](#) Request to approve the FY 2016-2017 Strategic Goals

Attachments: [Walton County Strategic Goals FY2016-17](#)

Budget Amendment Resolutions/Transfers:

13. [17-0350](#) Request to approve a resolution amending the FY 17 budget in the Landfill fund to recognize the sale of additional scrap materials

Attachments: [Resolution for Landfill Scrap Sales Unanticipated Rev](#)

Agreements/Contracts:

14. [17-0345](#) Request to approve and authorize the Chairwoman to sign the First Option to Renew and Amendment with Ten-8 Equipment, Inc. for repair and maintenance of Fire Rescue emergency vehicles

Attachments: [Exercise of Option to Renew & Amendment 2017-2018](#)
[MDD Approval - Amendment & 1st Exercise to Renew 2017-2018](#)

15. [17-0351](#) Request to approve and authorize the Chairwoman to sign Change Order No. 5 to Contract No. 016-014 for the Western Lake Pedestrian Bridge Phase I with North Florida Construction, Inc.; increasing the contract time 14 calendar days

Attachments: [CHANGE ORDER NO 5](#)

16. [17-0368](#) Request to approve and authorize the Chairwoman to sign an agreement with Tri-County Transportation regarding the relocation of their office, vehicles and equipment

Attachments: [County Department Agenda Request Form Tri County](#)
[Tri-County Community Council Office 2016 \(2\)](#)

Expenditure Requests:**Grant Applications:**

17. [17-0347](#) Request approval to apply for a Farmer's Market grant
18. [17-0311](#) Request approval to apply for an internship grant
Attachments: [Student Internship Program Application](#)
19. [17-0374](#) Request approval to apply for the Annual Spring Grant for 911 Maintenance as requested by the Sheriff's Office
Attachments: [Sheriff Agenda Request Form](#)
[2017 Spring Rural County Grant Application Changes 02-17-16 v2](#)
20. [17-0352](#) Request approval to apply for a Florida Boating Improvement Program grant to improve the boat landing area at Morrison Springs Park

WASTE MANAGEMENT EAL

21. [17-0315](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR**ADMINISTRATION**

22. [17-0410](#) Major Joe Preston - Update on Fire Assessment
23. [17-0342](#) Suggestions for use of Excess 331 Bridge Tax Funds
Attachments: [Properties North of Bay](#)
[list of proposed 331 bridge projects](#)
24. [17-0369](#) Request approval of negotiated sales price of \$1,920,000.00 for the purchase property located in the Freeport Business Park from Freeport Center, LLC and request acknowledgement of seller's appraisal
Attachments: [Map](#)
[Sellers Appraisal](#)
[Humphrey and Associates Appraisal Report](#)
[Teel & Waters Appraisal Report](#)
[Email from Patrick Jones](#)
[Freeport Commomns Property Information](#)
25. [17-0404](#) Planning Director Update

PUBLIC WORKS

26. [17-0362](#) Request to award, approve and authorize the Chairwoman to sign Contract No. 017-015 with Ducky Johnson House Movers, Inc. for the Relocation of the Sheriff Substation in Mossy Head
Attachments: [02142017 Minutes](#)
[Ducky Johnson House Movers -Relocation of Sheriff Substation - Mossyhead C](#)
[BID TAB - ITB 017-015 Relocation of Sheriff Substation - Mossyhead](#)
27. [17-0363](#) Request approval to begin negotiations for RFP 017-001 Automated Fuel Management Services with highest ranked company, MECO
Attachments: [RFP 017-001 Final rankings Automated Fuel Management System](#)
28. [17-0398](#) Request to reject bid received for ITB 017-007 Gasoline & Fuel Supply Services and re-advertise

OMB/FINANCE

29. [17-0361](#) Request to reject ITB 017-011, purchase of F550 Chassis cab with service truck for the Landfill

JAY TUSA, TDC EXECUTIVE DIRECTOR

30. [17-0409](#) Request for approval for emergency expenditure for parking lot repair at TDC Visitors Center due to fire
31. [17-0365](#) Update on real estate and request for direction
32. [17-0319](#) Updates

PUBLIC HEARING

33. [17-0337](#) Request to approve a resolution to bring forward \$50,000.00 in Debt Service Fund Reserves into the FY 2017 budget for the 331 Bridge Park Paint Project
Attachments: [Resolution for Debt Service](#)
[Public Hearing #2 Debt Service](#)
34. [17-0338](#) Public Hearing to consider amending Walton County Ordinance 2016-23, which will address the public's customary use of the dry sand areas of the beaches, buffer areas around private permanent structures and penalties for ordinance violation
Attachments: [Notice of Public Hearing](#)
[Customary Use Ordinance - Draft](#)
[Customary Use Meeting Minutes - Jan and Feb 2017](#)

MARK DAVIS, COUNTY ATTORNEY

35. [17-0341](#) Request approval to schedule workshops to consider medical marijuana land use regulations
 Attachments: [Ordinance #2017-06](#)
36. [17-0343](#) Request to approve a resolution determining the highest and best use of certain real property (Property Identification Number 28-3N-21-37000-006-0040) and authorize the advertisement of a Notice to Bidders
 Attachments: [Resolution](#)
 [Amended Advertisement](#)
37. [17-0344](#) Request to approve or disapprove a request from the Economic Development Agency of Walton County (EDA) that Billy Williams, an employee of Walton County, Florida receive a payment of \$5,600.00 from the EDA for his services as the Economic Development Agency's Interim Executive Director for September, October and part of November, 2016. If the Motion is to approve the payment, the motion should include a provision to waive Policy 6.3 of the Walton County Personnel policies.

 Attachments: [June 2, 2016 EDA Board Meeting Minutes](#)
 [July 7, 2016 EDA Board Meeting Minutes](#)
 [December 5, 2016 EDA Board Meeting Minutes](#)
 [January 5, 2017 EDA Board Meeting Minutes](#)
 [Policy 6.3 Walton County Personnel Policies](#)
38. [17-0366](#) Request to approve and authorize the Chairwoman to sign the amended retainer agreement with the Warner Law Firm on DeFrancesch v. Walton County to allow for the retention of experts and consultants
 Attachments: [Engagement Letter](#)
39. [17-0371](#) Request the board to review the Litigation Matrix and ratify actions of the Office of the County Attorney

 Attachments: [March 2017 Litigation Matrix](#)
40. [17-0408](#) Request to hold a Public Hearing to amend ordinance number 1998-23 (Beach Renourishment TDT)
 Attachments: [1998-23](#)

COMMISSIONER TONY ANDERSON, DISTRICT FIVE

41. [17-0412](#) Request approval for the County Attorney to begin negotiations with the Boys & Girls Club in Santa Rosa Beach for the use of 3 open fields for recreation

COMMISSIONER SARA COMANDER, DISTRICT FOUR

42. [17-0406](#) Request to send an email of support to Senate and House Representatives in support of the federal funding of the NOAA Sea Grant Program

Attachments: [Seagrant Support Letter - Nelson](#)

[Seagrant Support Letter - Gaetz](#)

[Seagrant Support Letter - Rubio](#)

43. [17-0407](#) Board of Adjustments Appointee

- Add. 1 [17-0414](#) Broadband Feasibility Study

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

44. [17-0411](#) Liberty Community Center

VICE-CHAIR BILL CHAPMAN, DISTRICT ONE

CHAIRWOMAN CECILIA JONES, DISTRICT TWO

CITIZEN REQUESTS

45. [17-0312](#) Daniel Walter - Request For Beach Vendor Zone on approximately 200 feet of beach front located on 1,000+ feet of Walton County public beach directly to the south of the San Remo property

Attachments: [Walter Citizen Request](#)

46. [17-0308](#) David Jarnecke - Mosquito Control Spray Schedule

Attachments: [Jarnecke Citizen Request Form](#)

47. [17-0318](#) Anabel Hubbard - Request to purchase 3 ft. parcel that abuts 180 Blue Mountain Rd. (12-3S-20-34000-001-0061)

Attachments: [Hubbard Citizen Request](#)

48. [17-0367](#) Donna Castleberry - Request the County include Sibelious Drive located within the Juniper Lakes Estate Subdivision, on the road maintenance list

Attachments: [Castleberry Citizen Request Form](#)

- Add. 2 [17-0418](#) **Jason Scheler - Approval to hold an EGG DROP POOLOZA at Driftwood Estates Park on Saturday, April 8th from 11:00 to 1:00**

Attachments: [Citizen Request Form- Hope Lutheran](#)
[DriftwoodEstatesPark](#)

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

49. [17-0370](#) **South Walton Business Center Lots 11-13 Replat** - Request to approve by final mylar.
Attachments: [16-00300022_Final_S Walton Business Center Replat Lots 11-13 Staff Report.](#)
[SWBC Replat Insert.pdf](#)
50. [17-0372](#) **Culver's Restaurant Final Order Amendment** - Request to approve by final order.
Attachments: [BCC_Culver's Restaurant Amended Final Order 032817.pdf](#)
[EX_A_AERIAL.pdf](#)
[EX_B_SITE AND GEO PLAN.pdf](#)
[EX_C_Culvers_FO.pdf](#)
[EX_D_Culver's Restaurant Amended Final Order.pdf](#)
[EX_E_Culvers Restaurant Traffic Ltr.pdf](#)
[EX_F_Culvers Restaurant Traffic Ltr REVISED.pdf](#)
[EX_G_Traffic Concurrency.pdf](#)
[EX_H_Culvers Revised Traffic Concurrency.pdf](#)

ADJOURN

SPECIAL MEETING/EXECUTIVE SESSION

51. [17-0340](#) **Special Meeting for a closed Executive Session in Yellow House 30A, LLC vs. Walton County, Case No.: 2014-CA-488**
Attachments: [Yellow House Executive Session Legal Ad 3-28-17](#)