



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, August 22, 2017

9:00 AM

DeFuniak Springs Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

- . [17-1318](#) **Additions:**
 - Under Commissioner Comander**
 - Add. 1 (17-1317) - Fishing Pier Update**
 - Under Commissioner Jones**
 - Add. 2 (17-1319) - Request to move Donna Johns to the Affected Property Owner seat and appoint Kevin Crystal to the Realtor seat on the Design Review Board**

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:**APPROVAL OF CONSENT AGENDA****Clerk's Items:**

1. [17-1256](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [17-1254](#) Approve Minutes of the July 31, 2017 Special Meeting and the August 8, 2017 Regular Meeting
3. [17-1258](#) Approve the Investment Report for Quarter ended June 30, 2017 as requested by the Clerk's Office
Attachments: [Investment Report](#)

Administrative Items:

4. [17-1253](#) Request to approve and authorize the Chairwoman to sign the Satisfaction of Mortgage for a SHIP Mortgage for Meredith Davis
Attachments: [Satisfaction of Mortgage](#)
[Copy of Memorandum from West Florida Regional Planning Council](#)
[Copy of Check for Payoff](#)
5. [17-1259](#) Request to approve the Walton County Library System Long Range Plan for 2018-2023
Attachments: [County Department Agenda Request Form - Long Range Plan](#)
[Long Range Plan 2017-2023](#)
6. [17-1260](#) Request to approve the Walton County Public Library annual Plan for Fiscal Year 2017-2018
Attachments: [County Department Agenda Request Form - Annual Plan](#)
[Annual Plan FY2018](#)
7. [17-1273](#) Request to accept the internal audit report from the Clerk's office concerning the Public Works Division Choctawhatchee Basin Alliance Contract and approve staff's reports
Attachments: [Report](#)

Budget Amendment Resolutions/Transfers:

8. [17-1239](#) Request to approve a resolution amending the FY 2017 Sidewalk Fund budget in the amount of \$29,040.00 for unanticipated revenues from Sidewalk Fees
Attachments: [Resolution for Sidewalk Fund](#)

9. [17-1282](#) Request to approve a resolution amending the FY 2017 Road and Bridge budget to recognize \$50,000.00 in CR393 Proportionate Fair Share revenues to be utilized for a caution light at CR393 and Ridge Road

Attachments: [RESOLUTION FOR PROP FAIR SHARE CAUTION LIGHT](#)

10. [17-1288](#) Request to approve a resolution amending the FY 2017 budget in the Fine and Forfeiture Fund for unanticipated revenue from School Resource Deputy Funding in the amount of \$20,394.09

Attachments: [RESOLUTION for Sheriff Reimbursement 08222017](#)

[Back up Info for Sheriff 08222017](#)

Agreements/Contracts:

11. [17-1269](#) Request to approve and authorize the Chairwoman to sign Amendment 1 to the Interlocal Agreement Concerning the Road and Bridge Ad Valorem Tax with the City of DeFuniak Springs

Attachments: [Amendment #1 - 2017.doc](#)

[City of DFS Road & Bridge Agreement](#)

12. [17-1276](#) Request to approve and authorize the Chairwoman to sign Change Order No 2 to Contract No 016-033 Walton Bridge Road SCOP Improvements with Roberts and Roberts, Inc.

Attachments: [CHANGE ORDER NO 2](#)

13. [17-1272](#) Request to approve and authorize the Chairwoman to sign Change Order No 2 to Public Works Task Order No 16-10 for CEI Services for Western Lake Pedestrian Bridge with Tetra Tech, Inc. increasing the contract price \$22,953.00 and increasing the contract time 45 calendar days

Attachments: [Change Order No 2 Western Lake Pedestrian Bridge CEI Tetra Tech](#)

14. [17-1166](#) Request to approve and authorize the Chairwoman to sign the FY 2018 Community Emergency Response Team (CERT) Program Sub-grant agreement from Volunteer Florida (VF) under the Florida Division of Emergency Management (FDEM) and the U.S. Department of Homeland Security (DHS): Federal Emergency Management Agency (FEMA) for an award in the amount of \$7,000.00

Attachments: [Volunteer FL - Walton County CERT](#)

15. [17-1165](#) Request to approve and authorize the Chairwoman to sign the FY 2018 Citizen Corps Program Sub-grant agreement from Volunteer Florida (VF) under the Florida Division of Emergency Management (FDEM) and the U.S. Department of Homeland Security (DHS): Federal Emergency Management Agency (FEMA) for an award in the amount of \$7,000.00
 Attachments: [Volunteer FL - Walton County CC](#)
16. [17-1235](#) Request to approve and authorize the Chairwoman to sign Contract No. 017-023 for TDC Market Research with Downs & St. Germain Research
 Attachments: [Market Research Agreement 2017-2018](#)
17. [17-1247](#) Request to approve and authorize the Chairwoman to sign the Exercise of Second Option to Renew Contract No. 014-019, Agreement for Web Platform Rebuild with Miles Partnership, LLLP
 Attachments: [Miles Exercise of 2nd Option to Renew 2017-2018](#)
18. [17-1248](#) Request to approve and authorize the Chairwoman to sign the Exercise of First Option to Renew Contract No. 015-027, Agreement for Public Relations with Turner Public Relations Inc., d/b/a Turner
 Attachments: [Turner PR Exercise of 1st Option to Renew](#)
19. [17-1292](#) Request to approve and authorize the Chairwoman to sign Amendment No. 1 to the Memorandum of Understanding between Florida Department of Environmental Protection and Walton County Regarding Admission Fee Waiver/Reimbursement for Grayton Beach State Park
 Attachments: [AMENDMENT 2017 - GRAYTON Cumulative Fee](#)

Task Orders:**Expenditure Requests:**

20. [17-1238](#) Request to approve the purchase of a Steam Pressure Washer for the Landfill at a cost not to exceed \$2,500.00
 Attachments: [steam cleaner quote](#)

21. [17-1251](#) Request to approve the purchase of three (3) beach safety flagpoles to replace the damaged pole at Edgewater and to have spares on hand for additional locations and/or replacement(s) at a cost not to exceed \$8,000.00

Attachments: [Flagpole specifications and quotes](#)

22. [17-1250](#) Request to approve the purchase of a replacement vehicle lift for TDC/Beach Operations at a cost not to exceed \$20,000.00

Attachments: [Vehicle lift quote](#)

23. [17-1289](#) Request to approve installation of a security camera system for Central Purchasing at a cost not to exceed \$3,000.00

24. [17-1301](#) Request to approve installation of an air conditioning unit for the Office of the County Attorney at a cost not to exceed \$3,500.00

Grant Applications:

WASTE MANAGEMENT EAL

25. [17-1257](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

26. [17-1290](#) Update on Broadband in Walton County

Attachments: [spectrum](#)

27. [17-1278](#) Mayor Terry Holley, City of Floral City - Request to close the Lake Jackson boat ramp for a boat racing event on August 26, 2017

Attachments: [Letter](#)

28. [17-1287](#) Michael Gainey, Walton County Sheriff's Office - Request approval to clear 1.6 acres of land directly south of the animal shelter to be used for the location of a 30' by 60' pole barn that horses and other large animals will be housed

Attachments: [Gainey BCC Agenda Request](#)

[Animal Control Barn Clearing Photo](#)

29. [17-1294](#) Michele Burns, CareerSource Okaloosa Walton - Request approval to submit a request to the Department of Economic Opportunity for an Individual Training Account (ITA) Waiver to continue the same policy as approved the previous fiscal year
Attachments: [Agenda Request Form](#)
[Approval to Submit IT Waiver Request](#)
[2017-18 Sliding Scale Analysis](#)
[CSOW ITA Waiver Request Walton](#)
[Teddy Stewart nomination](#)
30. [17-1314](#) Michele Burns, CareerSource Okaloosa Walton - Request to appoint a Teddy Stewart to serve on the CareerSource Okaloosa Walton Board of Directors
Attachments: [Teddy Stewart nomination](#)
31. [17-1283](#) Request to approve and authorize the Chairwoman to sign a letter of support for the Scenic Corridor Foundation to the FDOT and schedule a ribbon cutting for Phase I of the Hwy. 331 landscaping project
Attachments: [FDOT Letter](#)
32. [17-1274](#) Request to move the September 26, 2017 Regular BCC meeting to September 25, 2017 at 9:00 a.m. in DeFuniak Springs due to the Florida Association of Counties Policy Committee Conference in Osceola County
33. [17-1268](#) Request to approve the counterproposal from the City of Freeport regarding septic abandonment and sewer hookup in the Brandon Oaks Subdivision
Attachments: [Counterproposal to WC 20170808](#)
34. [17-1271](#) Request to reject all bids for the sale of Unit 2 at the Freeport Business Park
Attachments: [Sale of property Unit 2 Freeport Business Center](#)
35. [17-1277](#) Request to declare the former Sun Trust/First National Bank building, located at 2 Baldwin Avenue, DeFuniak Springs, as surplus; advertise and accept sealed bids for the purchase of the building and develop a plan and cost for constructing a new records retention facility
36. [17-1275](#) Request to consider utilizing either the first or third Tuesday of each month for a meeting to hear planning and land use matters exclusively
37. [17-1280](#) Triumph and RESTORE Act update and request for organizational direction

PUBLIC WORKS

38. [17-1270](#) Request to approve the 2017 County Maintained Road Index
Attachments: [Additions Deletions and Corrections](#)
 [BACKUP](#)
 [2017 CMR Working Draft](#)
39. [17-1297](#) Request to submit a letter to the Florida Department of
Transportation supporting the installation of a traffic signal at the
intersection of Sugar Drive and U.S. Highway 98
Attachments: [FDOT for Sugar Drive and US 98 intersection](#)

OMB/FINANCE

40. [17-1240](#) Request to advertise and hold a public hearing on September 12,
2017 at 4:00 PM in the SW Courthouse Annex to bring forward the
remaining \$815.53 in the Imperial Lakes MSBU Fund and
\$44,466.09 in the Four Mile Village MSBU Fund to the property
owners based on the proportional distribution as determined by
Government Services Group

JAY TUSA, TDC EXECUTIVE DIRECTOR

41. [17-1236](#) Request to approve allocating an additional \$7,000.00 for the
Topsail Hill Preserve State Park initiative program
42. [17-1315](#) Request to approve and authorize the Chairwoman to sign the
Amendment No. 1 to the Memorandum of Understanding between
Florida Department of Environmental Protection and Walton
County Regarding Admission Fee Waiver/Reimbursement for
Topsail Hill Preserve State Park

Attachments: [AMENDMENT 2017 - TOPSAIL Cumulative Fee](#)
43. [17-1237](#) Request to award RFQ 017-025 Parking Solutions for South Walton
to Structured Parking Solutions

Attachments: [REVIEW TEAM TOP RANKINGS RFQ 017-025 Parking Solutions for Walton Co](#)
44. [17-1255](#) Updates

PUBLIC HEARING

45. [17-1267](#) Request to approve the Leisure Lake Annual Rate Resolution to reimpose and provide for collection of Special Assessments in the Leisure Lake Municipal Service Benefit Unit (MSBU) to provide for construction of impoundment improvements for the Fiscal Year beginning October 1, 2017
 Attachments: [LeisureLakesAnnualRateReso_final_08_15_17](#)
 [Legal Ad](#)
46. [17-1262](#) Request to approve the Daughette Canal Capital Improvements and Maintenance Services Annual Rate Resolution relating to the provision of dredging and maintenance activities within the Daughette Canal Municipal Service Benefit Unit (MSBU) for Fiscal Year beginning October 1, 2017
 Attachments: [DaughetteCanal_AnnualRateReso_final_08_15_17](#)
 [Legal Ad](#)
47. [17-1252](#) Request to approve the Annual Rate Resolution re-imposing Fire Rescue Special Assessments within Walton County Municipal Service Benefit Unit (MSBU) for Fire Rescue Services, including the unincorporated area of Walton County, the City of Paxton, and the City of Freeport, for the Fiscal Year beginning October 1, 2017
 Attachments: [fire_AnnualRateResolution_final_08_15_17](#)
 [Legal Ad](#)
48. [17-1234](#) Request to approve a resolution and bring forward \$5,307,040.00 in the Debt Service Fund for the purchase of properties and improvements located on South Bay Grove Road and Hwy 331 South
 Attachments: [Resolution for Debt Service Land Purchase South Bay Grove and Hwy 331](#)
 [Public Hearing #5 Signed](#)

SIDNEY NOYES, COUNTY ATTORNEY

49. [17-1281](#) Request to approve and authorize the Chairwoman to sign a letter to FDOT regarding cameras at Pilcher Park
 Attachments: [Request for Reconsideration of Security Cameras Letter](#)
50. [17-1261](#) Request to approve a FTE for an in-house Land Use Attorney

COMMISSIONER TONY ANDERSON, DISTRICT FIVE**COMMISSIONER SARA COMANDER, DISTRICT FOUR**

51. [17-1285](#) Request to approve a resolution urging the Florida Legislature to enact legislation that would make texting while driving a primary offense
 Attachments: [Resolution](#)
52. [17-1316](#) Request to approve and authorize the Chairwoman to sign a Letter of Support requesting the Florida Legislature dedicate a portion of U.S. 90 in the name of Lt. Ewart Sconiers
 Attachments: [Lt. Ewart Sconiers Photos](#)
- Add. 1 [17-1317](#) Fishing Pier Update

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

53. [17-1296](#) Deep Injection Well

VICE-CHAIR BILL CHAPMAN, DISTRICT ONE

54. [17-1291](#) Update on connector road from Hwy 331 to County Hwy 280 and request possible action from the Board

CHAIRWOMAN CECILIA JONES, DISTRICT TWO

55. [17-1293](#) Recognition of Vision Church at Christian International for 30 years of service
- Add. 2 [17-1319](#) Request to move Donna Johns to the Affected Property Owner seat and appoint Kevin Crystal to the Realtor seat on the Design Review Board
 Attachments: [VolunteerApp_KevinCrystal](#)
 [ProfessionalProfile_KevinCrystal](#)

CITIZEN REQUESTS

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

56. [17-1286](#) Request to authorize the Chairwoman to sign the Annual Report Certification and to transmit the Annual Reports to the Florida Housing Finance Corporation for SHIP program closeout FY 2014-2015 and interim years 2015-2016 and 2016-2017

Attachments: [SHIP_AR_Cert_SR](#)

[ShipAnnualReport1415](#)

[ShipAnnualReport1516](#)

[ShipAnnualReport1617](#)

[ARCert](#)

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

57. [17-1249](#) **Peach Creek Phase IV Plat** - Request to approve by final mylar.

Attachments: [BCC_Peach_Creek_Phase_IV_Plat_082217](#)

[Peach_Creek_Phase_IV_3rd_Engr_Review](#)

[Peach_Creek_Phase_IV_Plat_Recreation_Fee_Buyout_Memo1](#)

[Surety_for_Peach_Creek_Phase_IV](#)

[FINAL_DO_#_15-00100136](#)

[Peach_Creek_Ph. 4_Aproved_Const. Plans](#)

[PHASE_4_BOUNDARY_AND_TOPO_SURVEY-SURVEY\(36X24\)](#)

[Peach_Creek_Phase_4_Plat](#)

ADJOURN