



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, January 9, 2018

4:00 PM

South Walton Annex Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

. [18-0063](#)

Deletions:

Under Commissioner Anderson

40 (18-0050) - 30A Traffic Study update options

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [18-0035](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures

2. [18-0039](#) Approve Minutes of the December 12, 2017 Special Meeting, December 12, 2017 Regular Meeting and the December 19, 2017 Regular Meeting
3. [18-0051](#) Request to accept Internal Audit Report 17-03 from the Clerk of Court and County Comptroller concerning Walton County Housing Agency Follow-up Review of Section 8 Rental Assistance
Attachments: [Audit Report](#)

Administrative Items:

4. [17-1905](#) Request to reallocate HUD Housing personnel costs paid from FSS Grant Funding to the HUD Voucher Program Grant
5. [17-1719](#) Request to approve an addition to the existing Purchasing Policies and Procedures Manual regarding the Purchasing Card (P-Card)
Attachments: [P-Card Policy DRAFT](#)
[County Atty Approval - Pcard Policy](#)
6. [18-0005](#) Request to approve and authorize the Chairman to sign the Satisfaction of Mortgage for a SHIP Mortgage for Andrea Allen
Attachments: [Satisfaction of Mortgage](#)
[Memorandum from West Florida Regional Planning Council](#)

Budget Amendment Resolutions/Transfers:

7. [17-1920](#) Request to approve a resolution amending the FY 2018 Budget to roll forward revenues and expenditures for grants, encumbrances, and projects not completed by fiscal year end from the FY 2017 budget into FY 2018
Attachments: [3rd Resolution for Rollforwards 2018](#)
[3rd ROLLOVERS FOR FY2017 into FY2018](#)
8. [18-0030](#) Request to approve a resolution amending the FY 2018 budget in the Solid Waste Fund for unanticipated grant revenue in the amount of \$18,000.00 from the Florida Fish and Wildlife Conservation Commission
Attachments: [2018 RESOLUTION TO AMEND BUDGET for BEARWISE GRANT](#)
[BearWise Award Letter to Walton County signed 120617](#)
[BearWiseFundsApplicationFY1718 - Walton County](#)

Agreements/Contracts:

9. [17-1916](#)

Request to approve and authorize the Chairman to sign a resolution and Small County Road Assistance Program (SCRAP) Grant Agreement with the State of Florida Department of Transportation for the County Road 183B Resurfacing Project in the amount of \$4,732,572.00

Attachments: [SCRAP 183B](#)

[MAP](#)

[CR183B Resurfacing Project](#)

10. [18-0031](#)

Request to approve and authorize the Chairman to sign a resolution and Small County Road Assistance Program (SCRAP) Grant Agreement with the State of Florida Department of Transportation for the County Road 0605 Resurfacing Project in the amount of \$531,970.00

Attachments: [CR 0605 MAP](#)

[SCRAP 0605](#)

[CR0605 Resurfacing Project - Signature Authority](#)

11. [18-0033](#)

Request to approve and authorize the Chairman to sign a resolution and Small County Outreach Program (SCOP) Grant Agreement with the State of Florida Department of Transportation for the County Road 185 Gum Creek Church Resurfacing Project in the amount of \$2,837,032.00

Attachments: [CR 185 MAP](#)

[SCOP 185](#)

[CR185 Gum Creek Church Resurfacing Project - Signature Authority](#)

12. [18-0004](#)

Request to approve and authorize the Chairman to sign Amendment No. 2 to the Florida Fish and Wildlife Conservation Commission Contract # 15268 extending the deadline of the Lafayette Creek Boat Ramp NRDA project to June 30, 2018

Attachments: [Walton County Amend 2](#)

[FWC 15268 Amend No 1](#)

[FWC Contract 15268 Lafayette Creek Boat Ramp](#)

[Walton Co Legal Approval for Amend 2 for Lafayette Creek Grant](#)

13. [18-0045](#)

Request to approve and authorize the Chairman to sign the first option to renew agreement with Oglesby Construction, Inc. for Pavement Marking Services Contract No. 016-002

Attachments: [Exercise of 1st Option to Renew 2018-2019](#)

14. [18-0052](#) Request to approve and authorize the Chairman to sign the second option to the renew agreement with Paul Johnson for Operation and Maintenance of the Mossyhead Wastewater Treatment Facility Contract
Attachments: [Mossyhead WWTF Operation & Maintenance Renewal 2018-2019](#)
15. [18-0057](#) Request to approve and authorize the Chairman to sign the final renewal of Florida Department of Corrections Work Squad Agreement No. WS959
Attachments: [WS959 CEN - Agency \(renew\)](#)
[WS959 AMD](#)
[WS959 AMD#1 Addendum A Draft](#)
16. [18-0059](#) Request to approve and authorize the Chairman to sign the contract no.: 017-033 with Lord & Sons for the Design of the Interior and exterior build out of the Freeport Business Park and the renovation at the planning department at the South Walton Annex
Attachments: [Design-Build Contract](#)
17. [18-0058](#) Request to approve and authorize the Chairman to sign an agreement with Trane U.S. Inc., dba Trane to provide a Web-Based Direct Digital Control System and associated services for the amount not to exceed \$15,972.00
Attachments: [P. Walton Co Courthouse controls 12.18.17 JWeis Signed](#)
18. [18-0053](#) Request to approve termination of the current agreement with Midway Machinery & Auction and advertise a request for proposals for auctioneer services
Attachments: [Termination - Notice of Intent](#)
[Co Atty Approval](#)
19. [18-0062](#) Request to approve and authorize the Chairman to sign the Master Subscription Agreement with GovDelivery, LLC dba Granicus for Maintenance and use of Legistar Software for Meetings and Agendas
Attachments: [Granicus Master Subscription Agreement](#)

Task Orders:

20. [18-0026](#) Request to approve and authorize the Chairman to sign Landfill Task Order No. LF 018-001 with Dewberry/Preble-Rish, Inc. to provide professional engineering services for Landfill Permit Compliance Monitoring and Reporting for Water Quality, Landfill Gas, and the Groundwater Remediation System in the amount of \$32,950.00

Attachments: [2018 Walton County Central Landfill Services Task Order 2018](#)

21. [18-0056](#) Request to approve and authorize the Chairman to sign Task Order No. 18-01 with Dewberry Preble-Rish for CEI Services for the Helen McCall Park Concession Stand & Site Improvement Project for the amount of \$40,390.00

Attachments: [HMP Task Order 18-01](#)

Expenditure Requests:

Grant Applications:

22. [18-0027](#) Request approval to apply for a FY 2017-2018 Derelict Vessel Removal Grant to remove derelict vessels within Walton County and utilize Vessel Registration funds as the match

WASTE MANAGEMENT EAL

23. [18-0036](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

24. [17-1830](#) Presentation of the "Exemplary Service Award" to the Walton County School District, Southwide Baptist Church, The Matrix Community Outreach Center, The City of DeFuniak Springs, and Destiny Worship Center - Freeport Campus for going above and beyond the call of duty to help ensure that Walton County residents and visitors remained safe during Hurricane Irma in September of 2017

25. [18-0054](#) Kelly Thompson and Mike Gavigan, Children's Volunteer Health Network - Request approval to close both lanes of County Highway 30A from Mystic Cobalt to Wilderness Way on May 12, 2018 from 7:00a.m. to 9:00a.m. for the 2nd Annual Smile Mile and 5K Run
Attachments: [Road Closure Application](#)

PUBLIC WORKS

26. [18-0028](#) Request selection of a candidate to fill the On Lake Position on the Coastal Dune Lakes Advisory Board
Attachments: [CDLAB Application - On Lake Positions](#)
27. [18-0029](#) Request selection of a candidate to fill the North of the Bay Position on the Coastal Dune Lakes Advisory Board
Attachments: [CDLAB Application - North of the Bay Positions](#)
28. [18-0061](#) Request approval to re-appoint Debbie Heard to the On-Lake Position on the Coastal Dune Lake Advisory Board that is scheduled to expire on January 31, 2018
29. [17-1917](#) Request to award, approve and authorize the Chairman to sign Contract No: 017-029 CR 30A Resurfacing Project Phase III from CR 83 to CR 395 with Midsouth Paving, LLC in the amount of \$834,710.00
Attachments: [Bid Tab 017-029 CDR30A Resurfacing Phase III CR83 to CR395](#)
[CONSTRUCTION CONTRACT CR30A PH 3](#)
30. [18-0055](#) Request approval to reject all bids associated with ITB 018-002 - Lafayette Creek Boardwalk Phase II project due to budget constraints and readvertise ITB

OMB/FINANCE

31. [17-1919](#) Request approval to advertise and hold a public hearing on January 23, 2018, at 9:00 A.M or soon thereafter at the Walton County Courthouse in DeFuniak Springs to bring forward \$1,068,656 for capital improvements at the South Walton Courthouse Annex and Freeport Business Complex

JAY TUSA, TDC EXECUTIVE DIRECTOR

32. 17-1870 Request approval to advertise Invitation to Bid (ITB) for renovations to four existing beach access locations that were included in the FY 16 budget

Attachments: RBA-NBA Renovations ITB

33. [18-0003](#) Request direction on available property located on 76 Driftwood Road for parking (parcel # 30-2S-21-42290-000-0930)

Attachments: [76 Driftwood Road Parcel Map](#)

[76 Driftwood Road](#)

34. [18-0002](#) Appointment of new county representatives to the TDC North Walton Events Committee

35. [18-0060](#) Request approval for the TDC to schedule a public workshop to gather public input regarding the design and amenities for the new Regional Beach Access in Miramar Beach

36. [18-0037](#) Updates

PUBLIC HEARING

37. [17-1924](#) Request to consider an Ordinance amending Ordinances 86-18 and 98-2 (establishing the initial Tourist Development Tax and the Third Cent Tourist Development Tax) (as amended by Ordinances 91-5, 91-9, 01-12, 94-14, 97-38, 00-19, 0201, 04-06, 07-98, 08-33, 09-11, 14-02, and 16-01, which address collection issues and prior Tourist development Plans), and updating the previously adopted Walton County Tourist Development Plan with anticipated revenue and expenses for the 24 months beginning January 1, 2018 - *(Request approval to advertise and hold a Public hearing on January 23, 2018)*

Attachments: [2018 TDC Ordinance Plan](#)

38. [18-0006](#) Request to consider an Ordinance of the Board of County Commissioners of Walton County, Florida establishing hours and days of operation for airboats in Walton County; providing for purpose, legislative findings, authority, severability, inclusion in the code, and an effective date

Attachments: [Airboat Curfew Ordinance](#)

SIDNEY NOYES, COUNTY ATTORNEY

39. [18-0032](#) Request to approve and authorize the Chairman to sign the retainer agreement with Theriaque & Spain to represent the county in the Alford v. Walton County, Florida, United States Court of Appeals for the Eleventh Circuit Case No. 17-15741-BB

Attachments: [Engagement Letter dated 1-2-18](#)

COMMISSIONER SARA COMANDER, DISTRICT FOUR

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

COMMISSIONER CECILIA JONES, DISTRICT TWO

VICE-CHAIR TONY ANDERSON, DISTRICT FIVE

40. [18-0050](#) ~~30A Traffic Study update options~~

CHAIRMAN BILL CHAPMAN, DISTRICT ONE

CITIZEN REQUESTS

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

41. [18-0049](#) Request for direction regarding the Inlet Beach Neighborhood Plan

Attachments: [Inlet Beach County Department Agenda Request Form](#)
[January 9 BOCC Inlet Beach Neighborhood](#)

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

42. [18-0038](#) **Seaside Post Office Plat** - Request to table. Project number PLA17-000005 is being reviewed by Renee Bradley. This is a plat application submitted by Emerald Coast Associates, Inc., on behalf of Seaside Community Development Corp., requesting approval to re-plat the post office property, changing it from a row to a civic area on +/-0.21 acres with a future land use of Residential Preservation. The project is located at the corner of Quincy Circle and Seaside Avenue, and is identified by parcel number(s) 15-3S-19-25110-000-0000. **(Continued from the 12/12/2017 BCC meeting.)**

Attachments: [Seaside Plat memo to table](#)

43. [18-0040](#) **Molbridge LLC** - Request to approve by final order. Project number 17-00100117 is being reviewed by Bob Baronti. This is a major development order application submitted by Edwin Stanford Core Engineering & Consulting on behalf of Molbridge, LLC., requesting approval to develop 12,000 sf. Of storage office space on +/-1.45 acres with a future land use of general commercial. The project is located off US Highway 331, on Bay Grove Boulevard and is identified by parcel number(s) 34-1S-19-23041-000-0190, 34-1S-19-23041-000-0200, 34-1S-19-23041-000-0210, and 34-1S-19-23041-000-0220. **(Continued from the 12/19/2017 BCC meeting.)**

Attachments: [County Department Agenda Request Form Molbridge 17-00100117 1-9-18](#)
[17-00100117_Molbridge LLC BCC Staff Report](#)
[D.O. Drawings BCC Submittal](#)
[17-00100117_Molbridge LLC Final Order1-9-18](#)

44. [18-0041](#) **Draper Lake COW** - Request to approve by final order. Project number MAJ17-000009 is being reviewed by Renee Bradley. This is a major development order application submitted by Baker Donelson Law Firm, on behalf of New Cingular Wireless PCS, LLC dba AT&T, requesting approval to construct a temporary 80' cell tower on wheels for a 1-year period on +/-2.51 acres with a future land use of Neighborhood Infill. The project is located at 228 Seacroft Road, and is identified by parcel number(s) 02-3S-20-34160-000-0050.

Attachments: [MAJ17-000009_Agenda Item_Draper Lake Cow \(2\)](#)
[MAJ17-000009_BCCStaffReport](#)
[4810-3813-1284 v.1 DRAPER COW REVISED FINAL CDS 11072017](#)
[MAJ17-000009_FinalOrder_Draper Lake Cow \(1\)](#)

45. [18-0042](#) **Coast Realty Office Relocation** - Request to approve by final order. Project number 17-00100122 is being reviewed by Tim Brown. This is a major development order application submitted by Jenkins Engineering, Inc. on behalf of Coast Properties Group, LLC., requesting approval to develop 1,885 sq. ft. of commercial/office space on +/- 0.96 acres with a future land use of Village Mixed Use. The project is located on the north side of U.S. Highway 98 East, west of Apostle's Way and east of Old Ferry Road, and is identified by parcel number(s) 01-3S-19-25000-003-0010.

Attachments: [County Department Agenda Request Form Coast Realty Office Relocation](#)
[BCC Coast Realty Office Relocation 010918](#)
[Inserts](#)
[17-00100122 Coast Realty Office Relocation Final Order](#)

46. [18-0043](#) **Forest View Village PUD Amendment** - Request to approve by final order. Project number MAJ17-000007 is being reviewed by Tim Brown. This is a major development order application submitted by Innerlight Engineering Corp., on behalf of MH Forest View, LLC., requesting to amend the existing 43.24 acre Forest View Village PUD with a future land use of General Commercial. The project is located on the north side of U.S. Highway 98 East, west of Serenoa Road and east of Hamon Avenue, and is identified by parcel number(s) 05-3S-18-16000-001-0021, 05-3S-18-16000-001-0040 and 08-3S-18-16000-001-0050.
- Attachments:** [County Department Agenda Request Form Forest View Village PUD Amendment](#)
[MAJ17--000007 Forest View Village PUD Amendment BCC Staff Report](#)
[Preface](#)
[Section 1](#)
[Section 2](#)
[MAJ17-000007 Forest View Village PUD Amendment Final Order](#)
47. [18-0044](#) **Palmetto Trace Townhomes** - Request to approve by final order. Project number 17-00100125 is being reviewed by Tim Brown. This is a major development order application submitted by Core Engineering & Consulting on behalf of Palmetto Beach, LLC, requesting approval to develop 8 townhomes on +/-1.16 acres with a future land use of Neighborhood Infill. The project is located on the west side of Don Bishop Road, north of U.S. Highway 98 West and south of Hackberry Way, and is identified by parcel number(s) 29-2S-20-33000-015-0000.
- Attachments:** [County Department Agenda Request Form Palmetto Trace Townhomes](#)
[17-00100125 Palmetto Trace Townhomes BCC Staff Report](#)
[171109 - Palmetto Trace D.O. Drawings](#)
[17-00100125 Palmetto Trace Townhomes Final Order](#)
48. [18-0046](#) **Lot 28 - South Walton Commerce Park** - Request to approve by final order. Project number 17-000065 is being reviewed by Tim Brown. This is a major development order application submitted by McNeil Carroll Engineering, Inc. on behalf of The St. Joe Company, requesting approval to develop two (2) industrial buildings totaling 11,750 square feet on +/-0.88 acres with a future land use of Business Park. The project is located on the east side of Serenoa Road, north of U.S. Hwy. 98 East, and is identified by parcel number(s) 05-3S-18-16010-000-0280.
- Attachments:** [County Department Agenda Request Form South Walton Commerce Park Lot 2](#)
[17-000065 South Walton Commerce Park lot 28 BCC Staff Report](#)
[FLEX SPACE LOT 28 REVIEW SET 4 08.17.17](#)
[Lot 28 CAD on Base UPDATE 10.31.17 Layout1 \(1\)](#)
[162.81E01](#)
[17-000065 South Walton Commerce Park Lot 28 Final Order](#)

49. [18-0047](#) **The Shoppes @ Inlet** - Request to approve by final order. Project number 17-00100069 is being reviewed by Tim Brown. This is a Major development application submitted by McNeil Carroll Engineering, Inc. on behalf of F & F Enterprises, requesting approval to construct 13,462 sf. of retail space on 1.46 acres with a future land use of Neighborhood Infill and an Inlet Beach Traditional Neighborhood Plan designation of Neighborhood Commercial. The project is located at the northeast corner of the North Walton Lakeshore Drive and U.S. Highway 98 East intersection and is identified by parcel number(s) 36-3S-18-16100-000-1670 and 36-3S-18-16100-000-1680.

Attachments: [County Department Agenda Request Form The Shoppes @ Inlet](#)
[17-00100069_The Shoppes at Inlet_BCC_Staff Report](#)
[DAG-Planning Board Submittal 2017-11-02](#)
[Shoppes at Inlet - L1 \(Landscape\)\(10-04-17\)](#)
[SHOPPES @ INLET_Lighting Layout_210W ATB2_16MH_11162017](#)
[107309E01](#)
[117-00100069_The Shoppes @ Inlet Final Order](#)

ADJOURN