



Walton County Board of County Commissioners Meeting Agenda

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Monday, June 25, 2018

9:00 AM

South Walton Annex Board Room

Regular Meeting - Date and Location Change

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

[18-0985](#)

Recognition of Rachel Gillis, Chief Executive Officer of Chautauqua Healthcare Services for over 40 years of service

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

[18-1010](#)

Additions:

Under County Attorney

Add 1. (18-1009) Request to Approve Engagement Letter with Warner Law Firm to Represent the County in A Flock of Seagirls LLC f/k/a Sweat Equity LLC v. Walton County, Florida Case no.: 3:17-cv-335-MCR-CJK [Lead case]; and Valentines Heights LLC v. Walton County, Florida Case no.: 3:17-cv-371-MCR-GRJ [Member case]

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less on agenda items only

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [18-0964](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [18-0963](#) Approve Minutes of the June 12, 2018 Regular Meeting and the June 13, 2018 Joint Workshop
3. [18-0973](#) Request approval to transfer two Ricoh Aficio Laser Ballot Printers (SOE# 172 & SOE# 173) from the Supervisor of Elections Office to County Administration
Attachments: [Surplus Equipment request](#)

Administrative Items:

4. [18-0993](#) Request to appoint Vice-Chairman Tony Anderson to serve as an alternate on the Canvassing Board
5. [18-0995](#) Request to approve and authorize the Chairman to sign the 2018 NACo Credentials Voting Form delegating Timothy Brown with the planning department to vote in the NACo 2nd VP Election
Attachments: [NACo Memo/Voting Form](#)

Budget Amendment Resolutions/Transfers:

6. [18-0972](#) Request to approve and authorize the Chairman to sign a resolution amending the FY 2018 budget in the Preservation Fund for unanticipated grant revenue in the amount of \$196,750.00 from the Florida Department of Environmental Protection for the Choctawhatchee Paddle Trail - Cowford Landing Site

Attachments: [2018 RESOLUTION TO AMEND for Choctawhatchee Paddle Trail-Cowford DEP Agreement No. LW682 Paddle Trail Cowford Historical Info for Choctawhatchee Paddle Trail Grant and Match](#)
7. [18-1004](#) Request to approve and authorize the Chairman to sign a resolution amending the FY 2018 budget to recognize deferred Vessel Registration Fees in the amount of \$18,270.00 to provide the match for the FWC Derelict Vessel Removal Grant

Attachments: [2018 RESOLUTION TO AMEND BUDGETdeferred FBIP FOR DERELICT VES](#)
8. [18-1000](#) Request approval to surplus items from the Parks department and the Walton County Sheriff's department (See attachment)

Attachments: [Consent Agenda for June 25, 2018](#)

[Backup Info 06252018.doc](#)

Agreements/Contracts:

9. [18-0974](#) Request to approve and authorize the Chairman to sign Addendum A to the Actuarial Services Agreement with Stanley, Hunt, DuPree & Rhine for actuarial and administrative services and fees for governmental plans with other post-retirement benefits other than pensions as requested by the Clerk's Office
Attachments: [DOC Walton G75 Addendum 2018 \(003\)](#)
[Agreement](#)
10. [18-0961](#) Request to approve and authorize the Chairman to sign the agreement with Maximus Consulting Services in the amount of \$11,500.00 for the Cost Allocation Study based on the actual cost for the fiscal year ending September 30, 2017
Attachments: [MAXIMUS Professional Consulting Services Agreement](#)
[Attorney Approval- Maximus](#)
11. [18-0809](#) Request to approve and authorize the Chairman to sign Change Order No. 1 for Additional Professional Engineering Services to Task Order No. 18-09 Baygrove Park with Genesis; increasing the contract price \$3,453.12
Attachments: [Baygrove Park Change Order No 1](#)
12. [18-0991](#) Request to approve and authorize the Chairman to sign a Right-of-way Easement (Ref. 554366) with Chelco
Attachments: [Chelco ROW Easement](#)
[Site Plan with proposed UG power location](#)

Task Orders:

13. [18-1006](#) Request to approve and authorize the Chairman to sign Admin Task Order No. GW 18-05 with Color Nine Group, LLC to provide grant writing services for the County TRIUMPH projects
Attachments: [Task Order No GW18-05](#)

Expenditure Requests:

14. [18-0924](#) Request to approve the purchase of a laptop with docking station for Public Works in an amount not to exceed \$2,700.00
Attachments: [Laptop Quote](#)

Grant Applications:

WASTE MANAGEMENT EAL

15. [18-0965](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

16. [18-0957](#) Request approval to close the Coastal Branch Library for maintenance beginning August 13, 2018 for a period of four weeks
Attachments: [County Department Agenda Request Form - Coastal Branch Maintenance](#)
17. [18-0962](#) Request direction on naming of the New Park at Hwy 331 and Bay Grove Road
Attachments: [Naming County Facilities Policy](#)
18. [18-0987](#) Request approval to begin negotiations with the highest ranked firm, New Line Skate Parks, for RFQ 018-26 for Design of the Skate Park at Helen McCall
Attachments: [RFQ 018-26 FINAL RANKING CONCRETE SKATE PARK DESIGN AT HELEN](#)
19. [18-1001](#) Request to accept the resignation of Matt Aresco from the Local RESTORE Act Committee "Environmental" position and appoint Jeff Talbert to fill the vacancy
Attachments: [Matt Aresco - resignation letter](#)
[Jeff Talbert](#)
20. [18-1003](#) Request approval for staff to purchase off of the NJPA State contract allowing the County to purchase the Naviline/ Financial suite replacement as necessary due to end of service for Naviline
21. [18-0990](#) Request to approve and authorize the Chairman to sign the software service agreement with Tyler Technologies for their Munis Software package
Attachments: [Walton County 6_1_18 Revised Quote with Discount](#)

PUBLIC WORKS

22. [18-0948](#) Request to award RFQ 018-019 CEI Services for CR183B SCRAP Project and approve to begin negotiations with the top ranked firm Genesis CEI Services
Attachments: [MAP CR183B](#)
[RFQ 018-19 FINAL RANKINGS CEI SERVICES FOR CR183B SCRAP PROJE](#)
23. [18-0947](#) Request to award RFQ 018-020 Engineering Services for CR183B

SCRAP Project and approve to begin negotiations with the top ranked firm DRMP

Attachments: [MAP CR183B](#)

[RFQ 018-20 FINAL RANKINGS ENGINEERING SERVICES FOR CR183B SCF](#)

24. [18-0949](#) **Request to award RFQ 018-023 CEI Services for CR883 CIGP Project and approve to begin negotiations with the top ranked firm EXP US Services, Inc.**
Attachments: [MAP CR 883](#)
[RFQ 018-23 FINAL RANKINGS CEI SERVICES FOR CR883 CIGP PROJECT](#)
25. [18-0950](#) **Request to award RFQ 018-024 Engineering Services for CR883 CIGP Project and approve to begin negotiations with the top ranked firm Genesis Group**
Attachments: [MAP CR 883](#)
[RFQ 018-24 FINAL RANKINGS ENGINEERING SERVICES FOR CR883 CIGP](#)
26. [18-0953](#) **Request to award RFQ 018-027 PD&E Services for South Walton Connector Roads and approve to begin negotiations with Atkins Engineering, Inc.**
Attachments: [RFQ 018-027 PDE Services for South Walton Connector Roads](#)
27. [18-1002](#) **Request to award, approve and authorize the Chairman to sign Contract No. 018-031 Derelict Vessel Removal with the lowest, responsive, responsible bidder, Hondo Enterprises, Inc., in the amount of \$73,080.00**
Attachments: [CONTRACT DERELICT VESSEL REMOVAL 2018](#)

OMB/FINANCE

28. [18-0986](#) **Request approval to advertise and hold a Budget Workshop on July 10, 2018, at 10:00 AM at the Walton County Courthouse in DeFuniak Springs and to approve the following dates for the FY 2018-2019 budget hearings:**
- **Tentative Budget Hearing September 10, 2018 @ 5:01 pm at the Southwalton Annex**
 - **Final Budget Hearing September 24, 2018 @ 5:01pm at the DeFuniak Springs Courthouse**

JAY TUSA, TDC EXECUTIVE DIRECTOR

29. [18-0883](#) **Request to approve the 2018 TDC Marketing and Communications Advisory Committee**

Attachments: [Marketing and Communications Advisory Committee Composition](#)
[2018-19 Marketing and Communications Committee Applications](#)

30. [18-0884](#) **Request to approve the 2018 TDC Events, Activities, Arts and Culture Advisory Committee**

Attachments: [Events Advisory Committee Composition](#)
[2018-19 Events Activities Arts and Culture Committee Applications](#)

31. [18-0885](#) **Request to approve the 2018 TDC Beach Management Advisory Committee**

Attachments: [Beach Management Advisory Committee Composition](#)
[2018-19 Beach Management Committee Applications](#)

32. [18-0886](#) **Request to approve the 2018 TDC Destination Improvements Advisory Committee**

Attachments: [Destination Improvements Advisory Committee Composition](#)
[2018-19 Destination Improvements Committee Applications](#)

33. [18-0887](#) **Request to award RFP 018-018 for Website Design and Maintenance for the TDC to the top ranked firm, Zehnder Communications, in the amount of \$288,000**

Attachments: [RFP 018-018 Final rankings Website Design and Maintenance](#)

34. [18-0967](#) **Request approval to utilize remaining BP funds in the amount of \$1,902,660.00 for land purchases and/or design/engineering and advertise and hold a public hearing on July 10, 2018 to bring forward funds**

Attachments: [BP Funds Balance](#)

35. [18-0828](#) **Request approval to advertise an RFQ for Continuing Coastal Environmental Management Services**

36. [18-0997](#) **Request to approve and authorize the Chairman to sign the Exercise of First Option to Renew Contract No.: 015-023 with Taylor Engineering, Inc. for Coastal Management Consultant Services until a Contract for Continuing Coastal Environmental Services has been awarded**

Attachments: [Taylor Engineering Exercise of First Option to Renew Contract 015-023](#)

37. [18-0966](#) Updates

PUBLIC HEARING

38. [18-0970](#) Request to consider an ordinance amending the Walton County Code of Ordinances Chapter 22, Sections 54 and 55, Beach Activities Ordinance (Continued from June 12, 2018)
Attachments: [Beach Activities Ordinance BCC 20180612](#)
39. [18-0959](#) Request to approve and authorize the Chairman to sign a resolution to bring forward \$196,750.00 from the Preservation Fund Reserves as a grant match for the Choctawhatchee Paddle Trail project
Attachments: [Resolution for Preservation Paddle Trail](#)
[Signed Public Hearing #4](#)

SIDNEY NOYES, COUNTY ATTORNEY

40. [18-0968](#) Request to approve and authorize the Chairman to sign a retainer agreement with Theriaque & Spain to represent Walton County in Blessey v. Walton County, Case No. 3:18-cv-01415-MCR-CJK
Attachments: [Engagement Letter dated 6-18-19](#)
41. [18-0969](#) Request to approve and authorize the Chairman to sign the settlement agreement and release in Greater Driftwood Homeowners Association v. Walton County
Attachments: [FINAL Mutual General Release Greater Driftwood HOA](#)
[FINAL Settlement Agreement Greater Driftwood HOA](#)
42. [18-0971](#) Request approval to schedule and advertise a public hearing to consider adoption of Customary Use Ordinance, pursuant to procedure required by HB 631
43. [18-0996](#) Request approval to hold an executive session in Blessey v. Walton County, Case Number 3:18-cv-01415-MCR-CJK, on July 10, 2018
- Add 1. [18-1009](#) Request to Approve Engagement Letter with Warner Law Firm to Represent the County in A Flock of Seagirls LLC f/k/a Sweat Equity LLC v. Walton County, Florida Case no.: 3:17-cv-335-MCR-CJK [Lead case]; and Valentines Heights LLC v. Walton County, Florida Case no.: 3:17-cv-371-MCR-GRJ [Member case]
Attachments: [Engagement Letter 6-22-18](#)

COMMISSIONER SARA COMANDER, DISTRICT FOUR

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

COMMISSIONER CECILIA JONES, DISTRICT TWO

44. [18-0958](#) Request to move forward with obtaining appraisals on the property located at the Eastern Lake Outfall (Parcel ID #19-3S-18-16080-000-0130)

VICE-CHAIR TONY ANDERSON, DISTRICT FIVE**CHAIRMAN BILL CHAPMAN, DISTRICT ONE****CITIZEN REQUESTS**

45. [18-0952](#) Kim Kirby, Grit & Grace, Inc. - Invitation to 2018 Production
Attachments: [Citizen request form](#)
46. [18-0827](#) Kevin Boyle - Request from Seaside Arts & Entertainment Corp. to hold their Annual 4th of July Parade and close two lanes of CR 30A from Seagrove Plaza to Quincy Circle in Seaside
Attachments: [Citizen Request Form SEASIDE JULY 4 PARADE](#)
[Roadway Activities Application](#)
[Sheriff Approval](#)
[SW Fire District Approval](#)
[South Walton 4th of July Parade Route Map-2 \(1\)](#)
[Annual South Walton 4th of July Parade Trash Pick Up Security Plan](#)
[Insurance Certificate](#)
[2018 Seaside July 4th Parade Op-Plan](#)
47. [18-0951](#) Alicia Butler - Request to approve the 17th Annual Seaside School Half Marathon & 5K Run and close both lanes of Highway 30A on March 3, 2019
Attachments: [Citizen Request Form 2019](#)
[Outdoor Event App FINAL 2019](#)
[Map](#)
[SWFD Seaside School Foundation 2019](#)
[Sheriff Approval](#)
[Road Closure Notice 2019](#)

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

48. [18-0992](#) Request to approve the following Planning Commission

reappointments: Michael Barker - District 4 seat, Michael Harbin - At-Large seat, and Lee Perry - At-Large seat

49. [18-0955](#) Request to approve the Preservation Fee Calculation Policy

Attachments: [Preservation Fee Calculation Policy KAS](#)
[Preservation Fee Attachment A](#)
[Copy of Fee Calculation Worksheets](#)

50. [18-0956](#) Request to approve the Recreation Fee Calculation Policy

Attachments: [Recreation Fee Calculation Policy KAS](#)
[Attachment A Recreation](#)

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

ADJOURN