



# **Walton County Board of County Commissioners Meeting Agenda - Final**

76 N. 6th Street  
DeFuniak Springs, FL  
32433  
[www.co.walton.fl.us](http://www.co.walton.fl.us)

## **Board of County Commissioners**

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Tuesday, December 11, 2018

4:00 PM

South Walton Annex Board Room

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### **Regular Meeting**

#### **COMMISSIONER ATTENDANCE**

#### **OPENING COMMENTS**

#### **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION**

#### **RECOGNITION OF GUESTS**

#### **CALL TO ORDER**

#### **CONSIDER ADDITIONS/DELETIONS**

[18-1860](#)**Additions:****Under Consent Agenda**

**Add. 1 (18-1861) - Request to approve the purchase of a commercial shredder in an amount not to exceed \$1,600.00**

**Under Administration**

**Add. 2 (18-1862) - Request to award ITB 019-003 for Security Monitoring Services to the sole bidder, JSC Systems, Inc.**

**Deletions:****Under Consent Agenda**

**#6 (18-1817) - Request to accept the Internal Audit report from the Clerk's Office regarding Fixed Assets and the current Management Response letter**

**Under Public Works**

**#19 (18-1836) - Request to approve and authorize the Chairman to sign an agreement between Walton County and Cultivate Community Gardens, Inc. to allow Cultivate Community Gardens, Inc. the use of County property located at Padgett Park, Santa Rosa Beach, FL, for the purpose of establishing, managing and maintaining a community garden**

**Under County Attorney**

**#26 (18-1819) - Request to approve and authorize the Chairman to sign a contract with Yelco, Inc. for the sale of property in Mossy Head Industrial Park**

**APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS**

**PUBLIC COMMENTS: Please limit comments to three minutes or less on agenda items only**

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:**

**APPROVAL OF CONSENT AGENDA****Clerk's Items:**

1. [18-1782](#) **Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures**

2. [18-1783](#) Approve Minutes of the November 13, 2018, November 20, 2018 Regular Meeting and the November 20, 2018 Budget Hearing
3. [18-1787](#) Approve the Investment Report for Quarter ended September 30, 2018 as requested by the Clerk's Office

Attachments: [Investment Report](#)

#### Administrative Items:

4. [18-1780](#) Request to approve the 2019 BCC Meeting Schedule including BCC Land-Use Hearings
5. [18-1791](#) Request approval to surplus items from the Veterans department and Mosquito Control department (See attachment)

Attachments: [Consent Agenda for 12112018](#)

[Backup Info for 12112018](#)

6. [18-1817](#) Request to accept the Internal Audit report from the Clerk's Office regarding Fixed Assets and the current Management Response letter
7. [18-1844](#) Request travel authorization for the Board of County Commissioners and staff to attend the attached conferences in accordance with the County Travel Policy

Attachments: [2019 Travel Request Forms](#)

[Travel Policy - Revised 10'25'16](#)

#### Budget Amendment Resolutions/Transfers:

#### Agreements/Contracts:

8. [18-1820](#) Request to approve and authorize the Chairman to sign Tenant Estoppel Agreements for Tower Leases between Walton County and telecommunications companies

Attachments: [FL-011 - Tenant Estoppel - Walton County](#)

[FL-012 - Ground Lessor Estoppel](#)

[FL-012 - Tenant Estoppel - Walton County](#)

[FL-010 - Ground Lessor Estoppel](#)

[FL-010 - Tenant Estoppel - Walton County](#)

[FL-011 - Ground Lessor Estoppel](#)

9. [18-1816](#) Request to approve and authorize the Chairman to sign Change Order No. 1 to Public Works Task Order No. 17-15 CR393 Drainage Improvements PH II with Genesis; increasing the contract price \$14,845.00  
*Attachments:* [CHANGE ORDER 1](#)
10. [18-1837](#) Request to approve and authorize the Chairman to sign a Memorandum of Agreement (MOA) with the Florida Division of Emergency Management (FDEM) to establish the terms and conditions under which FDEM will provide to the County 25 Generac GP5500 watt generators for storage, maintenance, and official government use  
*Attachments:* [MOA](#)
11. [18-1835](#) Request to approve the acceptance of the RESTORE Direct Component Grant No. 1-RDCGR250070-01-00 with the US Department of Treasury for the Old Town of Santa Rosa TMDL Water Quality Restoration, Phase 1  
*Attachments:* [RESTORE Grant Award](#)

**Task Orders:****Expenditure Requests:**

12. [18-1812](#) Request to approve the purchase of a new truck to replace BCC 7420 (a 2010 Ford F150 4x4) using State Funds rolled forward from last budget year in an amount not to exceed \$32,000.00 as requested by North Walton Mosquito Control  
*Attachments:* [NewTruckRequest12\\_2018](#)
13. [18-1840](#) Request to approve the purchase of a replacement ID Card Printer for Security Badges at the Courthouse in an amount not to exceed \$2,309.04  
*Attachments:* [Data Card Printer Baliffs CH](#)  
[Software for Data Card Printer same as HR Software](#)  
[Spec Sheet Data Card Printer](#)
- Add. 1 [18-1861](#) Request to approve the purchase of a commercial shredder in an amount not to exceed \$1,600.00

**WASTE MANAGEMENT EAL**

14. [18-1781](#) Approval of the Waste Management Expenditure Approval List (EAL)

**LARRY D. JONES, COUNTY ADMINISTRATOR****ADMINISTRATION**

15.     [18-1785](#)     Request to appoint Commissioner Danny Glidewell and Commissioner Tony Anderson as alternates to serve on the Okaloosa-Walton Transportation Planning Organization
16.     [18-1826](#)     Request direction regarding Parcel #25-3N-19-19070-000-8741 and Parcel #25-3N-19-19070-000-8750 located on Sloss Avenue  
          Attachments: [Sloss Ave Parcel Info](#)
17.     [18-1849](#)     Request direction regarding a lease agreement for units 2 and 3 of the Freeport Business Park  
          Attachments: [Email from Crosspoint](#)
- Add. 2   [18-1862](#)     Request to award ITB 019-003 for Security Monitoring Services to the sole bidder, JSC Systems, Inc.  
          Attachments: [BID TAB 019-003 SECURITY MONITORING SERVICES](#)

**PUBLIC WORKS**

18.     [18-1789](#)     Request approval to reject RFP 019-004 for Pest Control and Termite Services and approve to readvertise due to the response received exceeding the budgeted amount  
          Attachments: [RFP Tab Sheet 019-004 Pest Control Termite Control](#)
19.     [18-1836](#)     Request to approve and authorize the Chairman to sign an agreement between Walton County and Cultivate Community Gardens, Inc. to allow Cultivate Community Gardens, Inc. the use of County property located at Padgett Park, Santa Rosa Beach, FL, for the purpose of establishing, managing and maintaining a community garden  
          Attachments: [Cultivate Community Gardens Agreement with Exhibits A B](#)

**OMB/FINANCE****JAY TUSA, TDC EXECUTIVE DIRECTOR**

20.     [18-1815](#)     Discussion on Beach Activities Ordinance and request for feedback and direction  
          Attachments: [2018 Beach Code Revision Recommendations](#)
21.     [18-1814](#)     Presentation of Beach Access Map  
          Attachments: [2018-231](#)

22. [18-1784](#) Updates

## **PUBLIC HEARING**

23. [18-1786](#) Request to approve a resolution to bring forward \$500,000.00 in the Mossy Head Infrastructure Fund for the improvements to the Mossy Head Industrial Park

Attachments: [Resolution for MH Infrastructure Fund](#)  
[Signed Public Hearing # 2 General Fund and MH](#)

24. [18-1788](#) Request to approve a resolution to bring forward \$682,000.00 in the General fund reserves for the purchase of land on Moll Drive

Attachments: [Resolution for General Fund Land Moll Drive](#)  
[Signed Public Hearing # 2 General Fund and MH](#)

## **SIDNEY NOYES, COUNTY ATTORNEY**

25. [18-1818](#) Request to approve and authorize the Chairman to sign the amended Donation Agreement and accept the Warranty Deed for a 90+/- acre parcel of property in Paxton (Parcel #26-6N-21-40000-011-0000)

Attachments: [Amended Donation Agreement](#)  
[Deed](#)

26. [18-1819](#) ~~Request to approve and authorize the Chairman to sign a contract with Yelco, Inc. for the sale of property in Mossy Head Industrial Park~~

27. [18-1854](#) Request to approve and authorize the Chairman to execute the agreement for the purchase of the real property located at 280 Moll Drive and owned by Coastal Land Developments, LLC

Attachments: [Moll Drive Purchase Agreement](#)  
[Moll Drive Title Policy](#)

28. [18-1857](#) Request direction from the board regarding updating board meeting policies and procedures

## **VICE-CHAIR CHAIRMAN BILL CHAPMAN, DISTRICT ONE**

## **COMMISSIONER DANNY GLIDEWELL, DISTRICT TWO**

## **COMMISSIONER MELANIE NIPPER, DISTRICT THREE**

29.     [18-1790](#)     Request to appoint Barbara Brooke to the Planning Commission to fill the vacant District Three seat

Attachments: [Brooke Walton Co Comm Vol App](#)

[BARBARA BROOKE Nov 2018 Resume](#)

30.     [18-1793](#)     Request to appoint John Reichenbach to the Local Triumph Committee to fill the vacant District Three seat

Attachments: [Walton County Application](#)

[REICHENBACH JOHN UPDATED FINAL PDF](#)

31.     [18-1792](#)     Request to appoint Gary Adams to the Zoning Board of Adjustments to fill the vacant District Three seat

Attachments: [Adams Volunteer Application](#)

COMMISSIONER TREY NICK, DISTRICT FOUR

CHAIRMAN TONY ANDERSON, DISTRICT FIVE

#### CITIZEN REQUESTS

32.     [18-1813](#)     John Reichenbach - Presentation of Beach Activities Recommendations by South Walton Community Council

Attachments: [BCC SWCC Request](#)

[Final Board Beach Activities Forum Recommendations Final pdf-5](#)

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

#### PLANNING AND DEVELOPMENT SERVICES

33.     [18-1858](#)     Request for Direction on the review process of RFQ 019-022 for Professional Transportation Services Review Team

#### LEGISLATIVE ITEMS

**34.     [18-1821](#)****Comprehensive Plan and Land Development Code Update Project:**

Request to adopt by ordinance proposed amendments to the Comprehensive Plan Future Land Use Element and Future Land Use Map. This proposed amendment contains technical and substantive amendments to the Future Land Use Element and substantively revises the Future Land Use Map including all amendments adopted subsequent to the Transmittal Hearing.

**Attachments:** [Tab 1 FUTLUE Agenda Request Form](#)  
[Tab 2 WALTON COUNTY 18-05ESR Proposed](#)  
[Tab 3 Comp Plan Ordinance 12\\_11\\_2018](#)  
[Tab 4 Adoption FLU Element CLEAN](#)  
[Tab 5 FLUE\\_Clean\\_Strikethru](#)  
[Tab 6 Proposed FLU 01 20181203](#)



**35.     [18-1824](#)****Comprehensive Plan and Land Development Code Update Project:**

Request to adopt by ordinance proposed amendments to the Land Development Code. The proposed ordinance contains substantive and technical amendments to: Chapter 2- Land Use, creating official zoning districts and establishing official zoning district boundaries on the proposed Official Zoning Map; Chapter 6 - Signs and Scenic Corridors; Chapter 7 - Code Enforcement; Chapter 8 - Neighborhood Plans; and Chapter 9 - Glossary. The proposed ordinance also deletes the following Chapters and Appendices: Chapter 6 - Accessory and Temporary Structures and Uses; Chapter 13 - Scenic Corridors and Vistas; Chapter 14- Litter Citation; Chapter 15 - Detection and Elimination of Inappropriate Discharges into the Stormwater System; Appendix C1 Neighborhood Planning Area Density Bonus Charts; Appendix C2 Criteria for Calculation of NPA Bonus Provisions; Appendix C3 Transportation Concurrency Management System Methodology and Procedures; and Appendix C4 Density Bonus Point Scoring System.

**Attachments:** [Tab 1 LDC Agenda Request Form](#)

[Tab 2 LDC Ordinance 12\\_11\\_2018](#)

[Tab 3 Adoption Clean Chapter 2 LDC](#)

[Tab 4 Proposed Zoning 01\\_20181203](#)

[Tab 5 LDC Chapter 2 Strikethru](#)

[Tab 6 LDC Chapter 6](#)

[Tab 7 Chapter 6 Strikethrough.docx](#)

[Tab 8 Chapter 7 Code Enforcement Clean](#)

[Tab 9 Chapter 8 Neighborhood Planning Program](#)

[Tab 10 Chapter 9 Glossary](#)

[Tab 11 Chapter 12 Strikethrough](#)

[Tab 12 LDC Chapter13 Strikethrough](#)

[Tab 13 Chapter 14 Litter Strikethrough](#)

[Tab 14 Chapter 15 Stormwater Discharge Strikethrough](#)

[Tab 15 APPENDIX C1 Strikethrough](#)

[Tab 16 APPENDIX C2 Strikethrough](#)

[Tab 17 Chapter Appendix C 3](#)

[Tab 18 Appendix C 4 Strikethrough](#)

**36.     [18-1825](#)     Comprehensive Plan and Land Development Code Update Project:**

Request for a first reading of an ordinance amending Chapter 5: Development Design and Improvement Standards of the Land Development Code. The proposed ordinance contains substantive and technical amendments to Chapter 5 of the Land Development Code including changes to setback areas, parking standards, buffering requirements, and single family residential stormwater management requirements.

**Attachments:** [Chapter 5 Agenda Request Form](#)

[Tab 2 Chapter 5 Summary](#)

[Tab 3 WIP DRAFT LDC Chapter 5\\_2018 02 16 PLS EDIT](#)

**QUASI-JUDICIAL ITEMS****ADJOURN**