



Walton County Board of County Commissioners Meeting Agenda

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, January 8, 2019

4:00 PM

South Walton Annex Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

[19-0048](#)

Additions:

Under County Attorney

Add. 1 (19-0065) - Request to reschedule the BCC Public Workshop regarding the Beach Activities Ordinance currently scheduled for Wednesday, January 9, 2019 at 9:00 a.m. at the South Walton Annex

Deletions:

Under Consent Agenda

#7 (19-0020) - Request to accept the internal audit report from the Clerk of Court's office concerning the Follow-up Review of Manual Receipt Books

Under TDC

#29 (18-1914) - Request to approve the Taylor Engineering, Inc. proposal to conduct a coastal survey of Walton County beaches to determine location of MHWL, ECL, and beach profiles at R-monuments, and approval for Beach Operations Department to

purchase survey equipment (Trimble GEO-7x) to be used for future locating of surveyed MHWL, ECL and beach associated property boundary lines

PUBLIC COMMENTS: Please limit comments to three minutes or less on agenda items only

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [18-1916](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [18-1915](#) Approve Minutes of the December 17, 2018 Regular Meeting and the December 18, 2018 Land Use Hearing
3. [18-1909](#) Request to approve the disposition of records which have met retention in accordance with the State of Florida General Records Schedule Jud. Rule 2.430 (C) (1) (A), 2.430 (d) and 2.525 (C) (2) as requested by the Clerk's Office

Attachments: [County Department Agenda Request Form](#)

Administrative Items:

4. [18-1906](#) Request to accept the 4th quarter FY 2018 and 1st quarter FY 2019 financial reports submitted by Main Street DeFuniak

Attachments: [Q4 2018 P&L](#)

[Balance sheet Q4 2018](#)

[Q1 2018-2019 P&L](#)

[Balance Sheet Q1 2018-19](#)

[2017-09-30 Main Street DFS Form 990EZ CC](#)

5. [18-1910](#) Request approval to surplus items from the Walton County Mosquito Control Department and the Walton County Shop. (See attachment for reference)

Attachments: [Consent Agenda for 01082019](#)

[Backup Info for 01082019](#)

6. [18-1905](#) Request to approve and authorize the Chairman to sign the Records Management Compliance Statement for Fiscal Year 2017-18

Attachments: [Records Management Compliance Statement](#)

7. [19-0020](#) Request to accept the internal audit report from the Clerk of Court's office concerning the Follow-up Review of Manual Receipt Books

Attachments: [Receipt Book Follow-up Audit Report 2018](#)

8. [18-1920](#) Request to approve and authorize the Chairman to sign the Sidewalk Easement Agreement with Beachwood Condominium Owners Association, Inc.

Attachments: [Sidewalk Easement](#)

Budget Amendment Resolutions/Transfers:

Agreements/Contracts:

9. [19-0042](#) Request approval to terminate the contract with Granicus effective June 1, 2019

10. [18-1911](#) Request to approve and authorize the Chairman to sign a consent letter for Verizon Wireless to modify equipment at an existing communications site located at 9971 East CR 30-A, Panama City Beach, FL

Attachments: [201104 Inlet Beach - Consent Letter PE](#)
[Lease-Property 62](#)

11. [18-1894](#) Request to approve and authorize the Chairman to sign Contract No. 016-008 for Underground Utility Locator Services renewal agreement with Southland Utility Services, Inc. for an additional term of one year

Attachments: [Southland Utility Locator Services 2nd Option to Renew 2019-2020](#)

12. [18-1796](#) Request to approve and authorize the Chairman to sign an agreement for Operation and Maintenance Services of the Mossy Head Wastewater Treatment Facility with Paul Johnson in the amount not to exceed \$43,800.00 annually

Attachments: [Mossyhead WWTF Operation Maintenance 2019](#)
[Exhibit A](#)

13. [19-0001](#) Request to approve and authorize the Chairman to sign Contract No. 018-025 Engineering Services renewal agreement for CR 0605 SCRAP Project with DRMP, Inc. for a term of one year

Attachments: [Exercise of Option to Renew CR0605](#)

14. [18-1890](#) Request to approve and authorize the Chairman to sign the contract with VRMarket Data, LLC for Keydata Dashboard Services

Attachments: [Key Data DMO License Agreement](#)

[KEY DATA Republication Rights Agreement](#)

15. [19-0015](#) Request to approve and authorize the Chairman to sign Change Order No. 1 to Contract No 018-036 Records Retention Building with Birkshire Johnstone, LLC utilizing the FY 19 Contingency Funds; increasing the contract price \$127,708.93 and increasing the contract time 29 calendar days

Attachments: [Records Retention Change Order 1](#)

[MINUTES](#)

[Records Retention Contract No 018-036](#)

16. [19-0019](#) Request to approve and authorize the Chairman to sign Change Order No. 5 to Contract No. 017-021 Walton County Sports Complex Construction with CW Roberts, Inc.; releasing retainage for buildings A & B

Attachments: [CO 5 Sports Complex](#)

17. [19-0030](#) Request to approve the purchase of a 14' x 64' Modular Building for the District Two Commissioner's Office in the amount of \$48,904.00 (including set up) and approve and authorize the Chairman to sign the purchase agreement with VANGUARD Modular Building Systems

Attachments: [Vanguard Purchase Agreement](#)

18. [19-0004](#) Request to approve and authorize the Chairman to sign the contract for Health Insurance Consultant Services with Combined Insurance Services of North Florida, Inc.

Attachments: [Agreement for Health Insurance Consultant Services](#)

Task Orders:

Expenditure Requests:

Grant Applications:

WASTE MANAGEMENT EAL

19. [18-1917](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

20. [19-0047](#) Update and request for direction on property located behind the

Freeport Business Park (Parcel ID 14-1S-19-23000-012-0022)

Attachments: [Environmental Report](#)
[map](#)

- 21. [19-0041](#) Update on negotiations with Crosspoint Church for the lease of Units 2 and 3 at the Freeport Business Park
- 22. [19-0017](#) Freeport Business Park
- 23. [18-1893](#) Request to appoint Robert Agerton, Gary Mitchem and Bob Hoke to serve for an additional term on the Contractors Competency Board
Attachments: [County Department Agenda Request Form](#)
- 24. [18-1921](#) Request to reject the sole bid associated with Invitation to Bid (ITB) 019-003 for Security Monitoring Services and re-advertise

PUBLIC WORKS

- 25. [19-0002](#) Request to award RFQ 018-052 CEI Services for CR280A Connector Road County Incentive Grant Program Project and approve to begin negotiations with the top ranked firm DRMP, Inc.
Attachments: [RFQ 018-052 CEI Services for CR280A Connector Road CIGP Final Rankings](#)

OMB/FINANCE**JAY TUSA, TDC EXECUTIVE DIRECTOR**

- 26. [18-1827](#) Request to approve and authorize the Chairman to sign Contract 018-042 with South Walton Fire District for lifeguard services
Attachments: [Lifeguard Services Agreement 2019-2021 with Exhibits A B C D](#)
- 27. [18-1902](#) Request to award and negotiate with the highest ranked firm, Dewberry on RFQ 018-041 Architect/Engineering Design Services for TDC Visitor Center and Administrative Offices
Attachments: [RFQ 018-041 Final Ranking Arch Engineering Design Services TDC Building](#)
- 28. [18-1903](#) Request to approve and authorize the Chairman to sign the Contract 018-033 with Taylor Engineering, Inc. for Coastal Engineering and Coastal Environmental Management Services
Attachments: [Taylor Engineering Contract with Exhibits A and B](#)
- 29. [18-1914](#) Request to approve the Taylor Engineering, Inc. proposal to conduct a coastal survey of Walton County beaches to determine location of MHWL, ECL, and beach profiles at R-monuments, and approval for Beach Operations Department to purchase survey equipment (Trimble GEO 7x) to be used for future locating of surveyed MHWL, ECL and beach

~~associated property boundary lines~~

Attachments: [Walton Co Bch Surveys QA SOW](#)
[Geo 7 Series](#)

30. [19-0039](#) Request to award ITB 018-045 Neighborhood Beach Access (NBA) Group 2 Renovation Project to the sole bidder, Hewes and Company, LLC, in the amount of \$669,000.00 and authorize the Chairman to sign Contract No. 018-045

Attachments: [ITB 18-045 Award 1-8-19 BCC Agenda Submission Form](#)

31. [19-0038](#) Request to award ITB 018-046 Neighborhood Beach Access (NBA) Group 3 Renovation Project to the sole bidder, Hewes and Company, LLC, in the amount of \$648,000.00 and authorize the Chairman to sign Contract No. 018-046

Attachments: [ITB 18-046 Award 1-8-19 BCC Agenda Submission Form \(002\)](#)

32. [18-1918](#) Updates

PUBLIC HEARING

SIDNEY NOYES, COUNTY ATTORNEY

- Add. 1 [19-0065](#) Request to reschedule the BCC Public Workshop regarding the Beach Activities Ordinance currently scheduled for Wednesday, January 9, 2019 at 9:00 a.m. at the South Walton Annex
33. [19-0003](#) Request approve and authorize the Chairman to sign the contract for sale of former bank building at 2 Baldwin Ave, DeFuniak Springs
- Attachments: [Purchase Agreement](#)
34. [19-0029](#) Request to approve and authorize the Chairman to sign the contract to purchase 2 adjacent parcels of property located on Sloss Avenue, DeFuniak Springs, Parcel ID's:25-3N-19-19070-000-8741 and 25-3n-19-19070-000-8750 using FY 18 budgeted contingency funding

Attachments: [CONTRACT](#)

VICE CHAIRMAN BILL CHAPMAN, DISTRICT ONE

COMMISSIONER DANNY GLIDEWELL, DISTRICT TWO

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

35. [19-0040](#) Request to appoint Vicki Waterman to the Zoning Board of Adjustments to fill the vacant District Three seat

Attachments: [Application](#)

COMMISSIONER TREY NICK, DISTRICT FOUR

CHAIRMAN TONY ANDERSON, DISTRICT FIVE

CITIZEN REQUESTS

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

LEGISLATIVE ITEMS

36. [19-0031](#) **Comprehensive Plan and Land Development Code Update Project:**
Request to continue until the February 12, 2019 BCC meeting to adopt an ordinance amending Chapter 5: Development Design and Improvement Standards of the Land Development Code. The proposed ordinance contains substantive and technical amendments to Chapter 5 of the Land Development Code including changes to setback areas, parking standards, buffering requirements, and single family residential stormwater management requirements.
Attachments: [Leg Tab 1 Chapter 5 Agenda Request Form](#)
37. [19-0032](#) **Comprehensive Plan and Land Development Code Update Project:**
Request to continue until the February 12, 2019 BCC meeting to adopt by resolution the Single Family Residential Stormwater Technical Manual. The proposed resolution establishes the new technical manual as referenced in Chapter 5 of the Land Development Code, allowing for design alternatives and alternative level of service standards. This technical manual only applies to single family residential construction in South Walton County that is being built in an area that does not have an approved regional stormwater management plan.
Attachments: [Leg Tab 2 Stormwater Manual Resolution Agenda Request Form](#)
38. [19-0033](#) **Comprehensive Plan and Land Development Code Update Project:**
Request to adopt by ordinance proposed amendments to the Land Development Code, adopting the Inlet Beach Neighborhood Plan as revised as Appendix NP-7.
Attachments: [Leg Tab 3A Agenda Request Inlet Beach LDC](#)
[Leg Tab 3B LDC Ordinance 1_8_2019](#)
[Leg Tab 3C Inlet Beach Neighborhood Plan](#)
39. [19-0034](#) **Comprehensive Plan and Land Development Code Update Project:**
Request to transmit an amendment deleting the glossary from the

Comprehensive Plan to the appropriate State and Federal agencies for review.

Attachments: [Leg Tab 4A Glossary Amendment LDC Agenda Request Form](#)

[Leg Tab 4B Comprehensive Plan Glossary Strikethrough](#)

40. [19-0035](#) **Miramar Amalfi Regional Beach Access** - Request to approve by ordinance. Project number LUM18-000009 is being reviewed by Bob Baronti. This is a small scale amendment application submitted by Larry Jones, on behalf of Walton County Board of County Commissioners, requesting approval to amend the future land use category from Coastal Center to Parks and Recreation on 2.1+/- acres. The project is located due south of intersection highway 2378 and Alamo Street, and is identified by parcel number(s) 33-2S-21-42170-018-0010 and 33-2S-21-42195-000-00A0.

Attachments: [Miramar-Amalfi Agenda Request Form 01082019](#)

[LUM18-000009 Miramar-Amalfi RBA SSA BCC 1.8.2019](#)

[Exhibits Combinedrev1](#)

[Final Ordinance rev](#)

41. [19-0036](#) **Southeast Land Partners, LLC SSA** - Request to approve by ordinance. Project number LUM18-000013 is being reviewed by Bob Baronti. This is a small scale amendment application submitted by Innerlight Engineering Corporation, on behalf of Southeast Land Partners, LLC, requesting approval to amend the future land use category from Rural Village to General Commercial on 3.57 +/- acres. The project is located from the intersection of 331 north and Jolly Bay road head north .25 miles with property being located on the East side, and is identified by parcel number(s) 04-2S-19-24000-001-0020, 04-2S-19-24000-001-0060, and 04-2S-19-24000-001-0090.

Attachments: [Southeast Land Agenda Request Form 1.8.2018](#)

[LUM18-000013 Southeast Land Partners LLC SSA BCC 1.8.2019](#)

[Combined Inserts](#)

[Final Ordinance Revised](#)

QUASI-JUDICIAL ITEMS

ADJOURN