



Walton County Board of County Commissioners

Meeting Agenda - Final

76 N. 6th Street
DeFuniak Springs, FL
32433
www.co.walton.fl.us

Board of County Commissioners

Tuesday, April 23, 2019

9:00 AM

DeFuniak Springs Board Room

Regular Meeting

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS

. [19-0584](#)

Additions:

Deletions:

Under Commissioner Nipper

#47. (19-0558) - Request for direction regarding the County's interest in establishing a Neighborhood Pocket Park on Brookside Drive on Lot 67 of Oakwood Hills, within the Habitat for Humanity of Walton County's Hope Village neighborhood just outside of the city limits and west of DeFuniak Springs

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS: Please limit comments to three minutes or less on agenda items only

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

APPROVAL OF CONSENT AGENDA

Clerk's Items:

1. [19-0537](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [19-0535](#) Approve Minutes of the April 9, 2019 Regular Meeting
3. [19-0566](#) Request to approve the disposition of records which have met retention in accordance with the State of Florida General Records Schedule GS1-SL as requested by the Clerk's Office
Attachments: [BCC 19-001](#)

Administrative Items:

4. [19-0515](#) Request to advertise and hold a public hearing on May 14, 2019, to bring forward \$439,625.00 in General Fund reserves for the preparation of a Mobility Plan and Associated Impact Fee Schedule
5. [19-0512](#) Request to approve and accept the Right of Way Easement with Tim and Alice Pauls for the right-of-way required for the alignment of the East Indian Creek Ranch Road Small County Outreach Program (SCOP) Grant Project
Attachments: [Right of Way Easement](#)
6. [19-0550](#) Request to approve and authorize the Chairman to sign a Right of Way Easement (Ref # 595714) with CHELCO for the purpose of providing power to Grady Brown Park located on the corner of US Hwy 331 and Bay Grove Road
Attachments: [CHELCO ROW EASEMENT Ref# 593951](#)
[CHELCO DRAWING](#)
7. [19-0530](#) Request to approve and authorize the Chairman to sign a Resolution authorizing the placement of a Traffic Signal at the Intersection of US 98 and Driftwood Road; providing for commitment of funds in an amount not to exceed \$750,000.00 utilizing \$433,000.00 in US Hwy 98 Proportionate Fair Share Funds and deobligating \$317,000 remaining from the Gulf Hill Estates Paving (TIF) Project
Attachments: [Signal Location at Driftwood Road r1](#)
[Signal Warrant Analysis at US 98 at Driftwood Road 8-20-18 Final](#)
[Traffic Signal Resolution US 98 and Driftwood Road](#)

8. [19-0533](#) Request to approve and authorize the Chairman to sign a Resolution authorizing the placement of a traffic signal at the intersection of US 98 and M.C. Davis Boulevard (Walton Sports Complex); providing for payment up to \$150,000.00 utilizing US Hwy 98 Proportionate Fair Share Funds and designating Walton County as Responsible for Permitting and Procurement
Attachments: [Traffic Signal Resolution US 98 and Walton Sports Complex \(002\)](#)
9. [19-0579](#) Request to approve and authorize the Chairman to sign the West Law Order Form
Attachments: [WALTON COUNTY ATTORNEY West Order Form 2019-04-15](#)
10. [19-0581](#) Request to approve staff to advertise an ITB announcement for the Muscogee Nation of Florida, Inc. to solicit for a contractor for the Muscogee Nation of Florida Micro Farm Agritourism RESTORE Act Pot 1 project who can construct a greenhouse with a concrete foundation, according to specific specification on the Muscogee Nation of Florida property located at 278 Church Road, Bruce, FL (Parcel ID 20-1N-17-04000-037-0000)

Budget Amendment Resolutions/Transfers:

11. [19-0514](#) Request to approve and authorize the Chairman to sign a resolution amending the FY2019 Road and Bridge fund to recognize \$500,000.00 in CR30A Proportionate Fair Share revenues to be utilized for the Inlet Beach Underpass
Attachments: [RESOLUTION FOR PROP FAIR SHARE INLET BEACH UNDERPASS](#)
12. [19-0560](#) Request to approve and authorize the Chairman to sign a resolution amending the FY2019 budget in the Fine and Forfeiture Fund for unanticipated revenue from Insurance proceeds and Community Care in the amount of \$31,929.00
Attachments: [Resolution Amendment # 3](#)
[Misc Amendment #3](#)
13. [19-0573](#) Request to approve and authorize the Chairman to sign a resolution amending the FY 2019 Budget to roll forward revenues and expenditures for projects not completed by fiscal year end from the FY 2018 budget into FY 2019
Attachments: [Resolution to Roll Forward into FY 19 4.23.19](#)
[ROLLFORWARD FOR FY2018 into FY2019 4.23.19](#)

Agreements/Contracts:

14. [19-0496](#) Request to approve and authorize the Chairman to sign the HUD General Depository Agreement between Walton County Section 8 Housing, SunTrust Bank, and the US Department of Housing & Urban Development
Attachments: [HUD form 51999](#)
15. [19-0509](#) Request to approve and authorize the Chairman to sign the revised addendum #1 to the 2018-2019 Agreement between Walton County and Walton County Citizens Advisory Council on Aging, Inc.
Attachments: [Council on Aging - Addendum #1 \(revised\)](#)
16. [19-0527](#) Request to approve and authorize the Chairman to sign a contract addendum to extend closing date for the sale of 2 Baldwin Ave. (Bank Building) to May 31, 2019. Parcel ID: 25-3N-19-19070-000-8370
Attachments: [2 Baldwin Ave Closing Date Extension Addendum](#)
17. [19-0529](#) Request to approve and authorize the Chairman to sign Renewal #3 of the Child Support Enforcement Funding Agreement CST66 with the Florida Department of Revenue
Attachments: [CST66 Renewal 3](#)
[Attorney Approval of Renewal #3 \(002\)](#)
18. [19-0542](#) Request to approve and authorize the Chairman to sign Monsido Contract for Website Quality Assurance, ADA Accessibility and Web Governance
Attachments: [Walton County, FL Quote_V4](#)
19. [19-0559](#) Request to approve and authorize the Chairman to sign the State of Florida Department of Transportation Release of Sublease Number 4237-001 and approve and authorize the Chairman to sign Lease Number 4829 for the fire station location on Highway 331 South of DeFuniak Springs
Attachments: [A AID 39298 Lease 4829 OGC signed](#)
[A AID 39297 Release of Sublease 4237-001 OGC signed](#)
20. [19-0470](#) Request to approve and authorize the Chairman to sign Contract No. 019-041 with Dewberry for the design and engineering of the new TDC Visitor Center and Administrative Office facility on US Highway 331 South
Attachments: [Dewberry Contract #018-041](#)

21. [19-0553](#) Request to approve and authorize the Chairman to sign the Wells Fargo Master Equipment Lease Agreement, Schedule to Master Equipment Lease Agreement and attached associated addendum and certificates

Attachments: [Wells Fargo Equipment Lease Agreement](#)
[Wells Fargo Equipment Lease Agreement Addendum](#)

22. [19-0572](#) Request approval to send a letter cancelling the lease agreement with the Valley View Community Center Board of Trustees

Task Orders:

Expenditure Requests:

23. [19-0531](#) Request to approve the purchase of a 2019 Chevrolet Colorado truck for Code Enforcement in an amount not to exceed \$30,476.70

Attachments: [Quote for Code Enforcement truck](#)
[County Department Agenda Request Form \(truck\)](#)

24. [19-0548](#) Request to approve the purchase of 18,500 tons of milled asphalt from CW Roberts for road maintenance projects at a cost of \$7.50 per ton

Attachments: [Letter from CW Roberts](#)

Grant Applications:

WASTE MANAGEMENT EAL

25. [19-0538](#) Approval of the Waste Management Expenditure Approval List (EAL)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

26. [19-0562](#) Tracy Vause, Walton County Sheriff's Office - Request to approve and authorize the Chairman to sign the Certificate of Public Convenience and Necessity for advanced and basic life support transport services with Air Methods Corporation International

Attachments: [letter](#)

27. [19-0563](#) Tracy Vause, Walton County Sheriff's Office - Request to approve and authorize the Chairman to sign the Certificate of Public Convenience and Necessity (COPCN) for basic and advanced life support ground transport services with Walton County Sheriff's Office d/b/a Walton County Fire Rescue
28. [19-0565](#) Latilda Hughes-Neal, Planning Director, City of Freeport - Request to Re-Name the Freeport Public Library the "Rebecca Blount Buxton Memorial Library"
Attachments: [Letter of Request](#)
[Resolution 2008-65](#)
[Resolution 1998-17](#)
[Library Interlocal Agreement](#)
29. [19-0567](#) Ryan Mims, Florida Department of Health - Request to approve and authorize the Chairman to sign the "Age-Friendly" Resolution
Attachments: [Agenda Submission](#)
[Resolution](#)
30. [19-0561](#) Kay Brady, Director Walton Okaloosa Council on Aging - Request to approve and authorize the Chairman to sign a resolution proclaiming May 2019 to be Older Americans Month in Walton County
Attachments: [May as Older American's Month](#)
31. [19-0552](#) Request for direction regarding the County property next to Burger King
32. [19-0578](#) Request to approve the Policies and Procedures for the Walton County Golf Course
Attachments: [Walton County Golf facility policies and procedures](#)
33. [19-0576](#) Request to approve and authorize the Chairman to sign the Fee Resolution for the Walton County Golf Course
Attachments: [Golf Course Fee Resolution](#)
34. [19-0577](#) Request to approve the Frequent Use Card Membership Application for the Walton County Golf Course
Attachments: [membership application form](#)
35. [19-0580](#) Update on Code Enforcement Officer and Development Order Inspector FTEs for Stormwater Management

PUBLIC WORKS

36. [19-0513](#) Request to approve and authorize the Chairman to sign a Resolution recognizing May 19 through May 25, 2019 Walton County Public Works Week
Attachments: [2019 National Public Works Week](#)
37. [19-0555](#) Request approval to proceed with the Choctawhatchee Bay Initiative as follows:
1. Apply for grant funding to conduct one or multiple studies, as appropriate, on the Choctawhatchee Bay
 - Planning Assistance for States grant with the Army Corp of Engineers, if applicable.
 - National Coastal Resilience Fund 2019
 2. Advertise one or more Request for Qualifications (RFQs) to solicit for Environmental/Engineering Services to conduct an environmental assessment on the Choctawhatchee Bay.
- Attachments:* [Scope of Services - stormwater](#)
[Scope of Services - wastewater](#)
[Scope of Services - combined priority list](#)
[Scope of Services - comprehensive approach](#)
38. [19-0554](#) Request approval to advertise for Request for Qualifications (RFQ) for CEI Services for the Indian Creek Ranch Road Small County Outreach Program (SCOP) Improvement Project
Attachments: [MAP](#)

OMB/FINANCE

39. [19-0516](#) Request approval to advertise and hold a budget workshop on July 8, 2019, at 10:00 a.m. in the DeFuniak Springs Courthouse

JAY TUSA, TDC EXECUTIVE DIRECTOR

40. [19-0508](#) Request approval to advertise an Invitation to Bid (ITB) for renovations to the seawall at Kellogg Bayside Park
41. [19-0569](#) Request direction regarding potential properties for purchase
Attachments: [4-23-19 BCC Meeting Properties](#)
42. [19-0539](#) Updates

PUBLIC HEARING**SIDNEY NOYES, COUNTY ATTORNEY**

43. [19-0568](#) Request to approve and authorize the Chairman to sign settlement agreement in Eddie Sierra v. Walton County, 19cv388-MCR
 Attachments: [Sierra v. Walton Co - Clean Copy](#)
44. [19-0571](#) Request to schedule and advertise a public hearing to consider an ordinance implementing 5th penny tourist development tax

VICE CHAIRMAN BILL CHAPMAN, DISTRICT ONE

COMMISSIONER DANNY GLIDEWELL, DISTRICT TWO

45. [19-0557](#) Request approval for Public Works to begin the preliminary engineering necessary to support development of a new park at the property given to the BCC off of Clear Springs Road, in Paxton and allow Public Works to utilize in-house crews as available to do initial clean-up to support preliminary nature trails to make the property immediately accessible to the public
 Attachments: [CLEAR SPRINGS RD PARK CONCEPT 03272019](#)
46. [19-0574](#) Request approval and funding to install lighting at the Paxton Little League field

COMMISSIONER MELANIE NIPPER, DISTRICT THREE

47. [19-0558](#) Request for direction regarding the County's interest in establishing a Neighborhood Pocket Park on Brookside Drive on Lot 67 of Oakwood Hills, within the Habitat for Humanity of Walton County's Hope Village neighborhood just outside of the city limits and west of DeFuniak Springs
 Attachments: [Pocket Park Property](#)
 [Habitat Deed to County](#)

COMMISSIONER TREY NICK, DISTRICT FOUR

CHAIRMAN TONY ANDERSON, DISTRICT FIVE

CITIZEN REQUESTS

48. [19-0564](#) Melinda Henderson- Request to approve and authorize the Chairman to sign a letter of support for the preservation restoration of the Charles E. Murray House
 Attachments: [Henderson Request](#)
 [letter of support for St. Agatha's Episcopal Church](#)

49. [19-0575](#) Heather Lopez, President, Explore Northwest Florida - Request approval for Paddle Florida to utilize Morrison Springs as a temporary camping site for two nights as part of their tour of the Choctawhatchee River during the week of March 13-19, 2020
- Attachments:** [Citizen Request Form - Walton County BOCC - PF Morrison Springs 2020](#)

OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

50. [19-0545](#) Request to approve and authorize the Chairman to sign the contract with NUE Urban Concepts for the preparation of a Mobility Plan and Associated Impact Fee Schedule (Mobility Fees) pending a May 14, 2019 public hearing for funding allocation. A public hearing will be scheduled for the May 14, 2019 BCC meeting in order to allocate funds to the project if approved.

Attachments: [Tab 1 Agenda Form for Mobility Study Fee Contract](#)
[Tab 1A Attorney Approval](#)
[Tab 2 BCC Memo Mobilty](#)
[Tab 3 Professional Services Contract](#)
[Tab 4 NUC WaltonCounty MobilityPlan Scope Update Final April](#)

51. [19-0546](#) Request to approve the amendment to the Planning Fee Resolution and authorize the Chairman to sign a Fee Resolution with Amended Fees

Attachments: [Agenda Submission Form Fee Resulotion](#)
[Explanation of Fee Schedule Changes](#)
[Fee Schedule for Resolution Purposes](#)
[2019 Fee Resoulotion](#)

52. [19-0547](#) Request to approve the amended Code Enforcement Fee Resolution and authorize the Chairman to sign a Fee Resolution and Amended Fees

Attachments: [County Department Agenda Request Form](#)
[Resolution](#)

LEGISLATIVE ITEMS

QUASI-JUDICIAL ITEMS

ADJOURN

